

Council Meeting
Tuesday, September 20, 2022
City Council Chamber
6:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Consent Agenda

- Minutes
 - Council Minutes –September 6, 2022
 - Utility Commission – August 31 & September 14, 2022
 - Tree Commission – September 7, 2022
 - Community Center Commission – September 12, 2022
 - EDA – September 12, 2022
 - Library Board – September 13, 2022
- Licenses
 - Exempt Gambling Permit
 - Des Moines River Ducks Unlimited – Bingo - November 2, 2022
 - Business, Arts and Recreation Center, Inc.
 - Bingo –October 25, 2022
 - Bingo – November 15, 2022
- Regular Bills

2. Proclamation Recognizing the Good Samaritan Society for 100 Year Anniversary

3. Application with USDA for Fire Equipment Projects

- Public Hearing
- Approve Letter of Conditions, Obligations of Funds and Budget

4. Department Heads

5. Resolution Accepting Donations

- Windom Kwik Trip – Police Department
- Bob Byers – Windom Community Center
- Bob Byers - WindomNet

6. Bid Award Transmission Line Reconstruction

7. Preliminary 2023 Budget Levy - Resolution

8. Citywide Cleanup Ad Hoc Committee Report

9. Call For A Public Hearing – Residential Tax Abatement – Gove Acres – Lot 4, Block 2

10. New Business

11. Old Business

12. Council Comments

13. Adjourn



**Regular Council Meeting
City Hall, Council Chamber
September 6, 2022
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Mayor Pro Tem Jayesun Sherman, Marv Grunig, James Nelson, Jenny Quade and Lisa Farag

Council Absent: Mayor Dominic Jones

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief; Andy Spielman, Building Official; Jason Sykora, Electric Superintendent; Jon Ketzenberg, Streets & Parks Superintendent; Tim Hogan, Recreation Director; Tim Snyder, Community Center Director and Jim Hartshorn, Interim Development Director

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – August 16, 2022
 - Parks & Recreation Commission – August 10, 2022
 - Planning Commission – August 11, 2022
 - Library Board – August 23, 2022
- Licenses
 - Exempt Gambling Permit
 - St. Francis Xavier Catholic Church
- Regular Bills

Motion by Grunig second by Nelson approving the Consent Agenda. Motion carried 5 – 0.

5. Agenda Request – Mike Bogle – 1453 4th Avenue – Hazardous Building Order:

Mike Bogle said his letter is in the Council packet which contains his request not to execute the raze order for his property. He feels that he has torn down the hazardous parts of the structure and has cattle fencing up to keep people out of the work area. His intent is to re-build and has financing from his employer and will do much of the work himself. He is asking the City to modify the raze order by eliminating it. Bogle stated that the “new addition” is undamaged from the fire and contains thousands of books and personal items. There are also freezers in his garage that are fed by an electric panel in another part of the home on a wall that still stands. He wants to keep the west wall and will reconstruct a foundation, but wants to leave the flooring on until work is done on the foundation.

Sherman said he visited the site and the new addition is not fire damaged.

Grunig asked why the court order needs to be modified as Bogle has until October 31st to remove the hazard. Bogle replied that he cannot get a building permit while the raze order is in tact and does not want to start rebuilding if the raze order will be executed.

Preliminary

Quade said what she hears is Mr. Bogle asking for a Council decision prior to the court order deadline. She drives by the property and sees the condition and feels that it is unsafe in appearance and does not want people anywhere near it. Bogle replied that leaving the west wall he thinks it is safer and it looks better having a wall there. He added that no construction site is 100% secure and even locked homes are not secure as people could break in.

Quade noted the water damage from the fire. Bogle said most of the water went into the basement and that has a partially unfinished floor so the water absorbed into the sandy soil. He also feels that anyone driving by does not have an accurate view of the property.

Farag asked if he had insurance. Bogle said he did not as it was expensive due to his wood stove. Farag said maybe he could consider an alternate living arrangement such as an apartment. Bogle said he has financing and with his personal items and memories he needs a house and an apartment is not an option.

Nelson asked if the home were re-built when would it be completed. Bogle said that he is wanting to do foundation work in fall 2022 and start reconstruction in spring 2023. His goal would be to have it closed up by summer or fall 2023 and do inside work during winter 2023/spring 2024.

Grunig asked how long since the fire? Bogle said it is nearly two years. Bogle added that he needed time to work on it, lost a lot of time waiting for an engineer, plus he has a job and a social life. Grunig asked if the site is ready to build on at this time. Bogle replied it is not as there is foundation work to do, but he is not wanting to tear anything else down.

Farag asked what is the timeframe if the Council were to take an action to rescind the raze order. Nasby said that the City Attorney would need to draft a modification for the court and then getting it on the Court's schedule could be weeks.

Sherman asked Andy Spielman, Building Official, to comment on the current status of the property in his opinion. Spielman said that he visited the site about a week ago and work has been done and repairs made. The hazardous condition related to imminent danger are nearly removed but the wall remains a hazard. The property owner is focused on this imminent danger, but the statute for hazardous building also includes dilapidated, unsafe or inhabitable conditions. By this standard the hazardous conditions still remain.

Farag asked if the rest of the structure can be saved. Spielman said that aside from the new addition the rest has to be removed and be re-built. Mr. Bogle wants to leave everything as is until it is re-built.

Sherman asked if the Council wished to make any motions for action. No motions were made. Sherman thanked Mr. Bogle for attending and presenting the information.

6. Department Heads:

Jason Sykora, Electric Superintendent, said that there will be a planned outage on September 11th from 3- 5 am. During routine inspections a hot connection was found coming in from the transmission line and it needs to be repaired. The power plant will run generation, but it is not enough to carry the whole community. Power will be kept on to operate traffic signals and critical facilities but it would be best to plan for residential power to be off. Advertisements have been done in the newspaper, on the radio, notice on channel 3 and visits to some businesses were made to let people know.

7. Electric Generation Bid Award:

Sykora said that the Utility Commission had been planning on replacing the old turbine at the power plant, but recent price increases in the capacity market moved the installation of new generation up on

the priority list. The request is to add two generators with a capacity of about three megawatts each. Bids were solicited and are as shown. One of the bidders did not meet the EPA air standards so the other two bids were evaluated by the engineer. Their recommendation is to accept the CAT bid based on the overall cost of purchase price, kwh price, operational and installation costs. The Utility Commission is recommending the CAT bid.

Grunig asked about the in-service date for the generation. Sykora said the schedule calls for them to be done by August 2024.

Council Member Grunig introduced the Resolution No. 2022-49, entitled “A RESOLUTION AWARDING THE CONTRACT FOR THE WINDOM POWER PLANT DIESEL GENERATING EQUIPMENT” and moved its adoption. The Resolution was seconded by Nelson and on roll call vote: Aye: Farag, Quade, Nelson, Grunig and Sherman. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

8. Equipment Request – Street Dept. – Dump Truck\Snow Plows:

Jon Ketzenberg, Streets & Parks Superintendent, said that the prices for the trucks increased due to surcharges totaling about \$10,800 per truck. The snow plow equipment from Jcraft that was obtained did not change. He is asking for permission to proceed with the order.

Nasby said the Council approved \$25,000 in 2021 and committed another \$375,000 in 2022 for a total budget of \$400,000. One thing to note is that there may be additional surcharge costs that the City will not have control over if the order is placed. Nasby asked what the cost comes to with the trucks and equipment. Ketzenberg said the truck cost is \$338,605 and with the snow equipment the total is \$417,092, but there is some trade value in the two old trucks of about \$60,000.

Grunig asked Nasby for his recommendation. Nasby replied that he does not like the risk of additional surcharges but with all the vendors in the same position, supply chain delays and the need for the trucks he would recommend proceeding with the order as the price on snow equipment is stable and with the trade value the project is within budget. He added that this purchase is from State contract.

Motion by Quade second by Nelson to approve the Street Department moving ahead with ordering the trucks as presented. Motion carried 5 – 0.

9. Call for Public Hearing – Application with USDA for Fire Equipment:

Nasby said that the USDA representative was here at the last meeting for the radio project and thought that the third grant for the fire equipment may be able to proceed in the next federal fiscal year, but they had additional funds and can move forward the boat, six-wheeler and first response truck project now. The City had committed funding for the match on the turn-out gear and radios, but will need to decide how to come up with the local match for this project of about \$60,000. This action tonight is just setting the public hearing for September 20th.

Council Member Grunig introduced the Resolution No. 2022-50, entitled “RESOLUTION CALLING FOR A PUBLIC HEARING ON AN APPLICATION WITH USDA FOR FIRE DEPARTMENT EQUIPMENT PROJECTS” and moved its adoption. The Resolution was seconded by Farag and on roll call vote: Aye: Nelson, Grunig, Farag, Quade and Sherman. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

10. New Business:

Marty Siefert, Coalition of Greater Minnesota Cities (CGMC), gave a presentation about the Coalition’s work and the highlights from the legislative session. He said that nothing passed except

Preliminary

for a \$210 million appropriation for broadband development of which was \$160 million in federal funds. All of the other priorities such as Local Government Aid, public facilities funding, child care and housing were stuck in legislation or not passed out of conference committees.

Grunig asked about the impact of the upcoming 2022 elections. Siefert said that with re-districting and new people running for office about 40% of the legislature will have new faces that need to be educated on what the CGMC is about, who they represent and showcase priorities.

Sherman said the second new business item is setting Budget Workshop dates. Staff had prepared a couple options and asked for Council's input. Consensus of the Council was to set September 27th, October 11th and October 25th for budget workshops. Time and location to be determined.

11. Old Business:

None.

12. Council Comments:

Quade said that school is starting and asked the public to watch out for kids. The new Kwik Trip will be a nice looking entrance into the community.

Farag also noted school starting and encouraged people to support the Windom Eagles.

Sherman said the Tegel's Park shelter being done by the Lions Club is coming along well.

Nasby said the Preliminary budget levy is scheduled for the September 20th Council meeting and when the packet comes out Council should call with any questions or if more information is needed.

13. Adjournment:

Mayor Pro Tem Sherman adjourned the meeting by unanimous consent at 7:27 p.m.

Jayesun Sherman, Mayor Pro Tem

Attest: _____
Steve Nasby, City Administrator

UTILITY COMMISSION MINUTES
Council Chambers
August 31, 2022

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 AM

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Glen Francis and Tom Riordan
Member Absent: None
City Council Liaison: Marv Grunig
Staff Present: Jason Sykora, Electric Superintendent; Leesa Arndt, Utility Billing/Analyst and Ryan Anderson, Water/Wastewater Superintendent

APPROVE MINUTES

Motion by Francis second by Riordan to approve the July 30, 2022 Minutes and August 3, 2022 Minutes. Motion carried 3 – 0.

WATER/WASTEWATER ITEMS

MPCA MOU Discussion

Anderson reviewed the proposed Memorandum of Understanding (MOU) with the City of Windom and the Minnesota Pollution Control Agency in regards to PFAs testing and reporting requirements. MESERB has gone through the MOU and has address concerns that would impact several municipalities including funding for testing, finalizing a sampling/analysis guide, and an undetermined timeline for testing. Commission consensus was to wait for the MPCA to respond to MESERB as PFAs regulations are not mandatory at this time. Staff will reach out to potential sources for PFAs and consider pre-emptive actions.

Lead Service Line Spreadsheet Discussion

Anderson went through the reporting spreadsheet that will list water service line composition for customers. The Commission discussed the service line ownership and repair responsibilities. They agreed that the customer is the service line owner from the water main connection to the inside of the property. City staff will assess repairs from the water main connection to the curb box shutoff valve. Anderson will seek funding sources to complete the spreadsheet as it requires access to every connection.

Other Water/Wastewater Items

Anderson handed out and additional quote from Automatic Systems Co. for upgrading the existing PLC Controls and PanelView at the Water Treatment Plant. He noted the \$9,300 for the upper terminal configuration that has not been operational. Riordan asked about the remote communication phone lines at the various sites. Anderson answered the lines are for alarms and reporting.

Anderson reported that Thein Well has completed digging the monitoring well. They went further down than expected due to clay. The DNR will provide a loaner well reader until one can be obtained. This well is equal distance from City Wells #3 and #11. Anderson consulted other city staff on the site before it was dug.

ELECTRIC ITEMS

Generation Contract Update

Sykora went over the contract project schedule and highlighted the 60-day requirement for the Contractor to commission the engines for the project. He said the project should be completed by February 2025 to claim capacity in the market, mentioning that new capacity has some leeway in the capacity requirements. The City Attorney along with Ziegler and their representatives were in agreement with the timeline and the enclosed liability clause. No action was taken as the previous motion allowed staff to proceed. The recommendation will go to Council for approval. Sykora mentioned the silencer line item was removed adjusting the contract \$93,000.

Sykora met with Travis Zipf, DGR Engineering, and Nasby regarding the powerhouse and the building requests for the new generators. Building composition, maintenance, future remodeling and costs were discussed. Commission requested the cost per square foot range to better access their recommendation.

Fuel Tank Excavation Report

Sykora reviewed the Excavation Report from Carlson McCain following the MPCA recommended guidelines. The faint fuel leak shows numbers below the MPCA recommended action levels. They are proposing the leak site be considered closed.

Planned Maintenance Event

Sykora is proposing planned maintenance work that may cause an outage on September 11th from 3:00 am to 5:00 am to repair a heated connector on the transmission line. He has spoken with larger electric users to encourage them to assist in running generation and lowering the projected load. City staff will run city generators to minimize the effect on customers. Notice of the possible outage will be on the utility bills, in the newspaper, city website, radio, Channel 3, and an automated phone call to customers. Sykora is expecting the CMPAS engineer to make a site visit during the maintenance timeframe.

MMUA Summer Conference

Sykora talked about the MMUA Summer Conference. Topics discussed were Electric Vehicles and inventory shortages. MMUA does allow supplies to be shared in the event of an emergency.

EV/ZEF Charging Station Grant Update

Sykora was unable to obtain local traffic counts of electrical vehicles travelling through Windom and recommended EV charging rates per kWh from ZEF. Commission agreed to bypass this round of EV charging stations as local rates are too low for any profit.

Load Forecast

Sykora reviewed the enclosed Load Forecast report from CMPAS. With the upcoming addition of Kwik Trip, Family Dollar, and proposed housing expansion, the predicted load is 17.7 MW for 2022-2023. The upcoming meeting will have a finished report further explaining the capacity needs.

Other Electrical Items

Sykora has been notified that Xcel Energy is proposing an additional circuit on the transmission line. As part of the ownership of this line, owners can invest with a return of 7.9% profit. Commission asked what portion of the investment request would be Windom's share versus other investors.

Sykora said the recent electric pole inspection revealed 7 poles have a failure rating. Staff will be replacing these.

REGULAR BILLS

Motion by Riordan second by Francis to approve the Regular Bills as presented. Motion carried 3 – 0.

OLD BUSINESS

None.

NEW BUSINESS

Arndt presented a recommendation from Cheryl Ulferts for a replacement folder/insertter. The current equipment is over 20 years old and replacement parts are obsolete. Staff researched leasing the equipment versus buying. Currently office personnel are manually folding and stuffing large mailings. The cost of the new machine (\$1,041.75 per department) would be equally divided between electric, water, sewer, and telecom. Each department has enough money in their 2022 budget.

Motion by Francis second by Riordan to approve the purchase of the replacement folder/insertter. Motion carried 3 – 0.

The next regular meeting was set for September 28th at 10:00 in the City Council Chambers.

ADJOURN

Schwalbach adjourned the meeting at 11:54 am.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

**UTILITY COMMISSION MINUTES
SPECIAL MEETING
Council Chambers
September 14, 2022**

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 AM

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Tom Riordan
Member Absent: Glen Francis
City Council Liaison: Marv Grunig
Staff Present: Jason Sykora, Electric Superintendent; Leesa Arndt, Utility Billing/Analyst and Ryan Anderson, Water/Wastewater Superintendent

Transmission Line Project – Bid Recommendation

Sykora presented the bid summary for the Transmission Reconstruction Project. The engineer's estimated project cost was \$3-3.5 million. A total of 7 bids were received and the low bidder is IES in the amount of \$2,999,408.32. DGR has worked with IES on similar projects and is recommending approval.

Motion by Riordan second by Schwalbach to award the Transmission Line Project Reconstruction in the amount of \$2,999,408.32 to IES. Motion carried 2 – 0.

Other Electrical Items

Sykora said the planned maintenance event for transmission repairs went well and all customers were able to stay on local generation with the assistance of larger users. CMPAS Engineer Alex Martin was on-hand for the planned maintenance event. The Commission commended staff on the planning and execution of the repairs.

Sykora added that Martin recommended purchasing the controls and cabinets for the new generators. They are predicting price increases and encouraged the purchase. Commission concurred and agreed to have CMPAS purchase these items for the Generator Project noting compatibility with the new generators.

Sykora showed preliminary drawings for the power plant and where the generators and equipment would be placed.

ADJOURN

Schwalbach adjourned the meeting at 10:40 am.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

CITY OF WINDOM TREE COMMISSION MEETING MINUTES

September 7, 2022

1. Call to Order: The meeting was called to order at 5:05 p.m. at the council chambers by Chairperson Steve Fresk.
2. Roll Call:
Commission Present: Steve Fresk, Joanne Kaiser, Deborah Polzin, Jim Knigge
Commission Absent: Ron Kuecker
Council Liaisons: James Nelson (absent)
Public Present: David Bucklin, Nathan Harder
3. Approve Minutes of January 19, 2022
Motion made by Jim Knigge, seconded by Joanne Kaiser
4. Treasurer Report: No information
5. Old Business:
 - a. 110 trees were ordered and planted as specified for 3 projects: 50 trees planted within the well head protection area around Legion Field, 30 trees planted at Gove Acres and 30 trees purchased by home owners. A few trees need to be replaced but in most areas, the new trees are flourishing.
6. New Business:
 - a. Discussion was held concerning funding. 2023 is the last year for money from Watonwan Watershed Wellhead Protection grant. In 2022 the grant amounted to \$5,000. Cost share with the City of Windom was 85/15.
 - b. Nathan Harder proposed a new project described as mini-forests using the Miyawaki Method devised by Japanese botanist Akira Miyawaki. As proposed, small plots would be closely planted with multiple native tree and shrub seedlings. Three plots of about 700 square feet each are proposed for the Legion Field area. Approximate cost per planted plot is \$250. The plots will be planted on slopes where mowing is generally not done. One of the suggested planting areas is within the wellhead protections area and qualifies for the grant.
7. Open Mike: Possible emerald ash borer infestation was discovered 2 miles north of Mountain Lake. David Bucklin put in an early bid request for potted and bare root trees.
8. Meeting adjourned at 5:55 pm.

Next Tree Commission Meeting January 18, 2023 at 5:00 p.m. at Council Chambers.

ATTEST:

Tree Commission Chair _____

Tree Commission Secretary _____

Community Center Commission Minutes

Monday, September 12, 2022

1. Call to Order: The meeting was called to order by President Linda Stuckenbroker at 5:35 p.m.

2. Roll Call:

President:	Linda Stuckenbroker
CC Director:	Tim Snyder
Commission Members:	Lenny Thiner
	Mitch Voehl
	Al Baloun Absent
	Rhonda Crowell Absent

Commission Liaisons: Lisa Farig Absent
James Nelson

City Administrator: Steve Nasby – Absent

3. Approval of Minutes:

Minutes from March were reviewed and approved. Motion was made by Lenny Thiner and seconded by Mitch Voehl. Approved 3-0.

4. Director Report:

- Adding unique events
 - Former Vikings speaker fundraiser and support for local football teams
 - Halloween

5. Old Business:

- Reviewed bids to replace and update; security, HVAC, floor coating
- Updated alcoholic beverages charges
- Reviewed bartender pay and 10% tip policy
- Bartender staff increase
- Hood/flues need to be cleaned. Mitch gave information of superiorhoodsteamers.com & 507-830-0643

6. New Business

- Eight events have been added to the schedule
- Committee requested financial comparison prior versus current year for future meetings.
- Our revenue was roughly \$11,000 in July 2022

7. Miscellaneous-

- Commission Committee requested schedule of events at future meetings.
- Commission Committee requested financials for future meetings.

8. Old Business

9. Open Forum

10. Next Meeting:

Monday, September 12th, 2022 @ 5:30 p.m.

Adjourn:

Motion by Al Baloun, seconded by Lenny Thiner, to adjourn meeting at 6:38 p.m..

Linda Stuckenbroker, WCC President

Mitch Voehl, WCC Secretary

Attest: _____
Tim Snyder, WCC Director

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
SEPTEMBER 12, 2022

1. Call to Order: The meeting was called to order by President McNamara at 12:00 p.m.

2. Roll Call & Guest Introductions:

EDA Commissioners: Ryan McNamara, Nancy Wepplo, James Nelson, and Tom Seigfreid (by phone).

Absent: Marvin Grunig.

Also Present: EDA Staff –Interim EDA Director Jim Hartshorn and Admin. Asst. Mary Hensen; Steve Nasby, City Administrator; Kevin Stevens, Cottonwood County Liaison; Ashley Haskin (guest – Good Samaritan Staff); and Rahn Larson (Citizen).

3. Approval of Minutes: August 8, 2022:

Motion by Commissioner Wepplo, seconded by Commissioner Nelson, to approve the Minutes of the EDA Meeting held on August 8, 2022. Motion carried 3-0. (Commissioner Seigfreid was unable to vote due to a technicality.)

4. Windom Apartments – Workforce Housing Project

A. Update on Construction Project: Construction continues on the workforce housing project. Interim EDA Director Hartshorn advised that he had talked with a representative of Windom Apartments who said things are going well. Andy Spielman, Building & Zoning Official, provided the following update: The foundations have been installed for Buildings “C” and “D”. They have started on the foundation for Building “F” and the underground plumbing for Building “C”. Last week they finished installing the storm water piping, so basically all of the utilities are installed.

5. CBC Property - 2055 First Avenue

A. Update on Project Progress: Interim EDA Director Hartshorn reported that the permits have been issued and the helical piers have been installed. Currently they are not working at the site. (A new Family Dollar store is also being constructed in Jackson.)

6. Cemstone’s NWIP Lot – Construction Update: Interim EDA Director Hartshorn advised that Voss Plumbing & Heating completed site work on the NWIP lot purchased by Cemstone Concrete Materials. Andy Spielman provided the following update: Their plan is to install concrete approaches and possibly the foundation for the silo this fall. Their current plans are to use a portable plant on the site in 2023.

7. SCDP

A. Grant Amendment Request – Update: Interim EDA Director Hartshorn updated the Board that DEED approved the City’s request for an extension of the end date for the current Small Cities Development Program until December 31, 2022. No additional applications from homeowners are being accepted as there would not be time to finish the process for a new project. This extension will allow the completion of current projects, submission and payment of contractors’ invoices, and completion of all of the required paperwork to close out this grant round by the end of the year.

Admin. Asst. Hensen had reported in the narrative that DEED randomly selects cities participating in an SCDP grant round for an audit of the SCDP activities. In August, the City of Windom was selected for one of these audits. The Southwest Minnesota Housing Partnership works with the

SCDP applications from submission by the homeowners through the end of each project and maintains the working files on these projects. Most of the audit consisted of DEED's review of the records at the Partnership offices. The City's Finance Director and EDA Staff provided finance records concerning the City's receipt of funds from the State of Minnesota (DEED) for draw requests and the City's disbursement of those funds to the Partnership for payment of contractors' invoices, etc. The review went well.

At this time, no new SCDP application to DEED is anticipated for 2023. From past history, DEED is unlikely to award a new grant for owner-occupied rehab for a city that just completed a grant round.

8. River Bend Center – Phase II

A. Update on Lease Discussion: This was the discussion concerning an independent trucker's request to park his semi (when he's not on the road) on EDA property. Initially they were requesting some land in NWIP to park his semi or if the EDA would construct a spec building that he could rent. There was some discussion concerning the possibility of leasing space south of the Liquor Store in River Bend Center Phase II. Interim EDA Director Hartshorn advised that after discussions with the EDA Board and additional research, it was determined that neither of these were viable options. EDA Staff provided contact information to the trucker's wife for other possible alternate locations for parking the trucker's semi.

9. Wolf Lake Connection Trail

A. Grant Opportunities – Paving: On September 1, 2020, the Windom City Council adopted the "Wolf Lake Connection Trail Plan" for Windom. In July 2021, the purchase of the trail property was completed. An application was submitted in the Federal Lands Access Program (FLAP) in December 2021. However, that application was not funded.

Interim EDA Director Hartshorn has been working with Luke Ewald of Des Moines Valley Health & Human Services on possible grants for funding of the paving of the trail. Luke was a member of the Committee that prepared the trail plan and has been active on trail projects in Jackson County. Cottonwood County Engineer Nick Klisch has also been involved in the communications. Director Hartshorn reported that Luke has identified a possible state grant that may not require a match by the City. Director Hartshorn said that Drew Hage had done a substantial amount of work in preparation for the FLAP grant application and Director Hartshorn provided Luke with that documentation. The first step in the process is to bring the proposal before the Windom Park and Recreation Commission. Luke will be making a presentation at the Commission Meeting on September 14th for their review.

10. Interim Director's Report

A. Update on Current Projects:

Interim EDA Director Hartshorn updated the Board concerning recent activities and upcoming events. He has been working with a local business on an alternate location and has sent preliminary information to a potential grocery store prospect. After the title work has been approved, a closing can be scheduled on the sale of the EDA's property on Cottonwood Lake Drive to DVK and then the platting of new subdivision can proceed. Director Hartshorn will be supplying a list of sites to Rebuilding Together that might be in need of their services. Rebuilding Together works on projects in several cities in this area. Director Hartshorn has been providing information concerning the EDA's commercial rehab and façade programs and the county tax abatement program to a number of individuals. Ivan Harris is working with a local historical group concerning the possibility that his building on the corner of Third Avenue and Tenth Street could be listed on the National Register of

Historic Places. The grand opening at Kwik Trip is scheduled for 10:00 a.m. until noon on Tuesday, September 13th, with the ribbon cutting scheduled for 11:00 a.m.

11. New Business: None.
12. Unfinished Business: None.
13. Miscellaneous Information
 - A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the July 2022 financial reports submitted by Van Binsbergen & Associates.
14. Adjourn: On consensus, President McNamara adjourned the meeting at 12:17 p.m.

Attest: _____
James Hartshorn, Interim EDA Director

Ryan McNamara, EDA President

Windom Library Board Meeting
City of Windom Council Chamber

September 13, 2022

5:05p.m.

1. Call to order: The meeting was called to order by John Duscher.
2. Roll Call: Members Present: Anita Winkel, John Duscher, Steve Fresk, Wade Pfeiffer, Kari Scheitel and Christine Wolf

Members Absent: Kathy Hiley

Library Staff Present: Kari Hanson

City Council Member Present: Jaysun Sherman

3. Agenda and Minutes:

Agenda and minutes were approved on a motion by Steve Fresk and seconded by Chris Wolf

4. Financial Report:

Kari reviewed the Financial Report with some explanation of the budget number under misc. The larger than expected number was the "purchase" of Dawn Aamot's unused sick time at the time of her retirement. The financial report was approved on a motion by Kari Scheitel and seconded by Chris Wolf.

5. Librarian's Report:

Kari reported the following: report approval was made by Anita and seconded by Kari S.

- Julie coordinated a library organization event at Remick Ridge. Library staff will continue to deliver books to Remick Ridge and Mikkelson Manor. Library staff will reshelv books and keep the Remick Ridge library organized for the patrons.
- Nancy will start story time at four in-home daycares that responded to her offer.
- Preschool story time at the library has begun. Nancy anticipates meeting twice monthly with the preschool and kindergarten age and also twice monthly with a reading group of first through fifth graders.
- The Friends of the Library recently met and approved the purchase of 2 laptops for librarians use. They will consider getting an Ipad to use for language interpretation to help limit the use of the library staff's cell phones.

6. Old Business: none

7. New Business: none

Meeting adjourned by chair John Duscher at 5:27

Respectfully submitted, Steve Fresk, in the absence of the secretary

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Des Moines River Ducks Unlimited Chapter 045 Previous Gambling Permit Number: X-17002-22-020

Minnesota Tax ID Number, if any: 3358833 Federal Employer ID Number (FEIN), if any: 13-5643799

Mailing Address: PO Box 142

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Jason Kloss

CEO Daytime Phone: 507-822-1529 CEO Email: jascin4@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☒ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Phat Pheasant Pub

Physical Address (do not use P.O. box): 2370 HWY 60 East Windom, MN 56101

Check one:

☒ City: City of Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): November 2, 2022

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

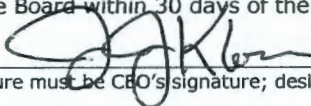
Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). ☐ The application is denied.	☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. ☐ The application is denied.
Print City Name: _____ Signature of City Personnel: _____ Title: _____ Date: _____	Print County Name: _____ Signature of County Personnel: _____ Title: _____ Date: _____
The city or county must sign before submitting application to the Gambling Control Board.	TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 9/10/2022
 (Signature must be CEO's signature; designee may not sign)

Print Name: Jason Kloss

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Business, Arts and Recreation Center, Inc.

Previous Gambling Permit Number: X-94904-22-003

Minnesota Tax ID Number, if any: 622046

Federal Employer ID Number (FEIN), if any: 41-2022824

Mailing Address: PO BOX 123

City: WINDOM State: MN Zip: 56101 County: COTTONWOOD

Name of Chief Executive Officer (CEO): ASHLEY JOHNSON

CEO Daytime Phone: 507-822-0764 CEO Email: ashley@engagedhomecare.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): barc.ed@windomnet.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Business, Arts and Recreation Center (BARC) Inc.

Physical Address (do not use P.O. box): 1012 5th Avenue

Check one:

☒ City: Windom Zip: 5601 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): Not conducting a Raffle BINGO = Oct. 25, 2022

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☐ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). ☐ The application is denied.	☐ The application is acknowledged with no waiting period. ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. ☐ The application is denied.
Print City Name: _____ Signature of City Personnel: _____ Title: _____ Date: _____	Print County Name: _____ Signature of County Personnel: _____ Title: _____ Date: _____
The city or county must sign before submitting application to the Gambling Control Board.	
TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____	

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Ashley Johnson* Date: 9/12/22
(Signature must be CEO's signature; designee may not sign)
 Print Name: ASHLEY JOHNSON

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
 A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?
 Call the Licensing Section of the Gambling Control Board at 651-539-1900.

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application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

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Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Business, Arts and Recreation Center, Inc.

Previous Gambling Permit Number: X- 94904-22-003

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Mailing Address: PO BOX 123

City: WINDOM State: MN Zip: 56101 County: COTTONWOOD

Name of Chief Executive Officer (CEO): ASHLEY JOHNSON

CEO Daytime Phone: 507-822-0764 CEO Email: ashley@engagedhomecare.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): barc.ed@windomnet.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

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Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

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2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Business, Arts and Recreation Center (BARC) Inc.

Physical Address (do not use P.O. box): 1012 5th Avenue

Check one:

☒ City: Windom Zip: 5601 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): Not conducting a Raffle BINGO = Nov. 15, 2022

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☐ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Ashley Johnson Date: 9/12/22
(Signature must be CEO's signature; designee may not sign)

Print Name: ASHLEY JOHNSON**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

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Financial report to be completed within 30 days after the gambling activity is done:

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ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



Windom, MN

Expense Approval Report

By Fund

Payment Dates 9/3/2022 - 9/16/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
US BANK	20220831	09/13/2022	Quarterly Purchasing Rebate	100-36200	-295.00
					-295.00
Activity: 41110 - Mayor & Council					
US BANK	20220831	09/13/2022	Zoom Meeting	100-41110-326	16.02
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-41110-326	24.41
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	Did you know park & rec	100-41110-350	234.00
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	filing notice	100-41110-350	594.70
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	Did you know Budget	100-41110-350	234.00
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	Fall Sports	100-41110-350	104.00
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	ordinance #194	100-41110-350	200.00
MN MAYORS ASSOCIATION	09-01-2022	09/02/2022	DUES	100-41110-433	30.00
LEAGUE OF MN CITIES	366141	09/02/2022	DUES & SUBSCRIPTIONS	100-41110-433	5,712.00
			Activity 41110 - Mayor & Council Total:		7,149.13
Activity: 41310 - Administration					
SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	100-41310-131	9.00
INDOFF, INC	3591918	09/02/2022	PAPER	100-41310-200	88.45
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	100-41310-200	25.04
NOELIA FIGUEROA BJERKEN	08-24-22	09/06/2022	CITY/OPERATING SUPPLIES	100-41310-217	52.00
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	100-41310-217	105.85
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-41310-321	74.94
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	100-41310-322	354.09
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-41310-326	310.05
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	closed	100-41310-350	124.80
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	office asst	100-41310-350	102.60
			Activity 41310 - Administration Total:		1,246.82
Activity: 41410 - Elections					
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	100-41410-480	10.75
			Activity 41410 - Elections Total:		10.75
Activity: 41910 - Building & Zoning					
SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	100-41910-131	1.80
BRENT JAMES HOGEN	COUNTER CW	09/02/2022	B&Z/SUPPLIES	100-41910-200	78.00
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	100-41910-200	25.03
WEX BANK	83473595	09/09/2022	MOTOR FUELS	100-41910-212	115.62
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-41910-321	59.51
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	100-41910-322	73.08
US BANK	20220831	09/13/2022	license fee	100-41910-433	1,453.84
			Activity 41910 - Building & Zoning Total:		1,806.88
Activity: 41940 - City Hall					
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-41940-381	450.96
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-41940-382	57.62
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	100-41940-383	45.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-41940-385	122.35
MELISSA PENAS	AUGUST 2022	09/02/2022	CLEANING	100-41940-406	460.00
SANDRA HERDER	AUGUST 2022	09/02/2022	CLEANING	100-41940-406	460.00
SCHWALBACH HARDWARE	20220831	09/13/2022	City Hall maint utilities	100-41940-409	212.48
			Activity 41940 - City Hall Total:		1,808.41
Activity: 42120 - Crime Control					
SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	100-42120-131	18.00
SCHWALBACH HARDWARE	20220831	09/13/2022	Police office supply	100-42120-200	1.50
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	100-42120-200	25.03
WEX BANK	83473595	09/09/2022	MOTOR FUELS	100-42120-212	-32.96

Expense Approval Report

Payment Dates: 9/3/2022 - 9/16/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WEX BANK	83473595	09/09/2022	MOTOR FUELS	100-42120-212	2,196.93
WINDOM AREA HEALTH	315469313	09/02/2022	POLICE/MEDICAL FEES	100-42120-305	145.85
US BANK	20220831	09/13/2022	Storm Training	100-42120-308	225.00
AT & T MOBILITY	287293102788X09032022	09/09/2022	POLICE/TELEPHONE	100-42120-321	693.61
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-42120-321	28.97
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	100-42120-322	0.30
LEASE FINANCE PARTNERS	3250 08-19-22	09/02/2022	POLICE/LEASE	100-42120-326	534.00
COTTONWOOD VET CLINIC	253998	09/09/2022	POLICE/BRUNO/MEALS/LODGE	100-42120-334	809.28
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	ESR Project meeting	100-42120-340	16.00
BRENT JAMES HOGAN	22236	09/14/2022	POLICE/PRINTING	100-42120-350	102.45
P.M. REPAIR & DETAILING	24817	09/14/2022	POLICE/MAINTENANCE - VEHI	100-42120-405	80.30
P.M. REPAIR & DETAILING	25587	09/08/2022	POLICE/MAINTENANCE - VEHI	100-42120-405	74.49
P.M. REPAIR & DETAILING	25592	09/08/2022	POLICE/MAINTENANCE - VEHI	100-42120-405	371.20
FORD MOTOR CREDIT CO LLC	1771820	09/02/2022	POLICE/VEHICLE LEASE	100-42120-419	663.95
FLEET SERVICES DIVISION	2023010001	09/12/2022	POLICE/VEHICLE LEASE	100-42120-419	1,741.21
ENTERPRISE FM TRUST	SEPT. 2022	09/07/2022	POLICE/VEHICLE LEASE	100-42120-419	818.25
Activity 42120 - Crime Control Total:					8,513.36

Activity: 42220 - Fire Fighting

US BANK	20220831	09/13/2022	Ebay	100-42220-200	108.40
ARAMARK	2560033602	08/18/2022	FIRE/CLEANING/SUPPLIES	100-42220-211	47.06
WEX BANK	83473595	09/09/2022	MOTOR FUELS	100-42220-212	492.94
US BANK	20220831	09/13/2022	Amazon	100-42220-215	669.60
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Fire	100-42220-215	47.94
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Fire	100-42220-217	55.08
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	100-42220-217	61.75
ACCESS HEALTH WINDOM	01-01-22 - 01-31-22	09/02/2022	FIRE/DANIEL MARAS/JACKSO	100-42220-310	854.00
AVERA MEDICAL GROUP	01-01-22 - 01-31-22	09/14/2022	FIRE/JACKSON OLTMANS	100-42220-310	17.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-42220-321	42.64
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	100-42220-322	0.30
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	FD Shopper & Citizen	100-42220-350	1,540.40
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-42220-381	409.68
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-42220-382	13.66
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	100-42220-383	314.78
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-42220-385	31.29
US BANK	20220831	09/13/2022	battery junction	100-42220-404	183.79
SCHWALBACH HARDWARE	20220831	09/13/2022	Fire maint grounds-grass seed	100-42220-406	38.97
Activity 42220 - Fire Fighting Total:					4,929.28

Activity: 42500 - Civil Defense

ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-42500-381	31.11
Activity 42500 - Civil Defense Total:					31.11

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	08-30-2022	09/09/2022	SERVICES	100-42700-300	331.05
Activity 42700 - Animal Control Total:					331.05

Activity: 43100 - Streets

SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	100-43100-131	9.00
FLAGSHOOTER, INC.	1300419	09/02/2022	STREET/SUPPLIES	100-43100-200	108.44
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	100-43100-200	25.03
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Street	100-43100-211	19.99
WEX BANK	83473595	09/09/2022	MOTOR FUELS	100-43100-212	-35.36
WEX BANK	83473595	09/09/2022	MOTOR FUELS	100-43100-212	1,075.03
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	100-43100-217	61.75
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-43100-217	70.00
BLACKSTRAP INC	134012	09/02/2022	STREET MAINTENANCE MATE	100-43100-224	2,329.80
BLACKSTRAP INC	134013	09/02/2022	STREET MAINTENANCE MATE	100-43100-224	2,292.29
BLACKSTRAP INC	134098	08/31/2022	STREET MAINTENANCE MATE	100-43100-224	2,287.44
BLACKSTRAP INC	134099	09/02/2022	STREET MAINTENANCE MATE	100-43100-224	2,297.15
BLACKSTRAP INC	134100	09/02/2022	STREET MAINTENANCE MATE	100-43100-224	2,319.21
BLACKSTRAP INC	134134	09/08/2022	STREET/SALT MAINT MATERIA	100-43100-224	2,283.47
BLACKSTRAP INC	134135	09/08/2022	STREET/SALT MAINT MATERIA	100-43100-224	2,268.03

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-43100-321	46.06
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	100-43100-322	0.92
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-43100-381	249.22
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-43100-381	1,376.48
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-43100-382	20.21
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	100-43100-383	47.56
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-43100-385	43.99
SCHWALBACH HARDWARE	20220831	09/13/2022	Street maint structure	100-43100-402	50.98
KRIS ENGINEERING, INC	37033	08/25/2022	STREET/GRADER/MAIN.	100-43100-404	1,913.74
TERMINAL SUPPLY CO.	67516-00	09/02/2022	UNIT 44/STREET/MAINENANC	100-43100-404	126.91
DICKS WELDING INC	73030	09/09/2022	STREET/UNIT 42/MAINTENAN	100-43100-405	35.00
Activity 43100 - Streets Total:					21,322.34

Activity: 45120 - Recreation

QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	100-45120-200	25.03
GOPHER	#IN206395	09/06/2022	ARENA/MATERIALS	100-45120-215	1,243.24
BRENT JAMES HOGEN	counterCoW	09/06/2022	ARENA/OPERATING SUPPLIES	100-45120-217	66.00
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	100-45120-217	13.23
Activity 45120 - Recreation Total:					1,347.50

Activity: 45202 - Park Areas

SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	100-45202-131	1.80
SCHWALBACH HARDWARE	20220831	09/13/2022	park	100-45202-200	8.59
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	100-45202-200	25.03
CITY LAUNDERING CO.	S0822202	09/02/2022	STREET/SUPPLIES	100-45202-200	287.13
WEX BANK	83473595	09/09/2022	MOTOR FUELS	100-45202-212	1,281.74
SCHWALBACH HARDWARE	20220831	09/13/2022	Park chemicals	100-45202-216	34.36
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-45202-326	266.67
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-45202-381	636.05
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-45202-382	4,411.39
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	100-45202-385	255.68
SCHWALBACH HARDWARE	20220831	09/13/2022	Park main structure	100-45202-402	1.99
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Parks	100-45202-406	5.98
DICKS WELDING INC	72975	09/09/2022	STREET/UNIT 42/MAINTENAN	100-45202-406	385.35
Activity 45202 - Park Areas Total:					7,601.76

Fund 100 - GENERAL Total: 55,803.39**Fund: 211 - LIBRARY****Activity: 45501 - Library**

SCHWALBACH HARDWARE	20220831	09/13/2022	Library office supplies	211-45501-200	17.16
US BANK	20220831	09/13/2022	Amazon - Supplies	211-45501-200	111.92
DEMCO	7174984	09/08/2022	LIBRARY/SUPPLIES	211-45501-200	375.34
DEMCO	7177918	09/08/2022	LIBRARY/SUPPLIES	211-45501-200	104.47
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	211-45501-217	61.75
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	211-45501-321	161.28
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	211-45501-326	70.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	211-45501-381	287.98
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	211-45501-382	21.03
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	211-45501-383	45.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	211-45501-385	46.62
MELISSA PENAS	AUGUST 2022	09/02/2022	CLEANING	211-45501-402	460.00
SANDRA HERDER	AUGUST 2022	09/02/2022	CLEANING	211-45501-402	460.00
SCHWALBACH HARDWARE	20220831	09/13/2022	Library maint utilities	211-45501-409	212.48
US BANK	20220831	09/13/2022	consumer report	211-45501-433	30.00
US BANK	20220831	09/13/2022	mpls st paul magazine	211-45501-433	33.95
US BANK	20220831	09/13/2022	food network mag	211-45501-433	12.00
US BANK	20220831	09/13/2022	turning red	211-45501-435	94.97
US BANK	20220831	09/13/2022	amazon	211-45501-435	21.98
INGRAM INDUSTRIES	711995001	09/08/2022	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	420.95

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MICROMARKETING, LLC	894457	09/06/2022	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	41.99
				Activity 45501 - Library Total:	3,090.87
				Fund 211 - LIBRARY Total:	3,090.87

Fund: 225 - AIRPORT**Activity: 45127 - Airport**

RED ROCK RURAL WATER	#106026 09-01-22	09/02/2022	#106026 AIRPORT	225-45127-200	2.00
RED ROCK RURAL WATER	#106026 09-01-22	09/02/2022	#106026 AIR	225-45127-200	196.00
ELECTRIC FUND	8-1-22 - 8-31-22	09/08/2022	MOTOR FUELS	225-45127-212	129.87
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	225-45127-217	0.30
SCHWALBACH HARDWARE	20220831	09/13/2022	Airport operating supplies	225-45127-217	16.97
SOUTH CENTRAL ELECTRIC	07-01-22 - 07-31-22	09/02/2022	ELECTRIC	225-45127-381	242.00
SOUTH CENTRAL ELECTRIC	07-01-22 - 07-31-22	09/02/2022	ELECTRIC	225-45127-381	134.06
				Activity 45127 - Airport Total:	721.20
				Fund 225 - AIRPORT Total:	721.20

Fund: 230 - POOL**Activity: 45124 - Pool**

JCL SOLUTIONS - JANITORS CL	1299166	08/16/2022	ARENA/CLEANING/SUPPLIES	230-45124-211	532.77
US BANK	20220831	09/13/2022	amzn	230-45124-217	747.52
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	230-45124-217	13.23
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	230-45124-217	131.07
AH HERMEL COMPANY	C936183	09/06/2022	SWIMMING POOL/CONCESSI	230-45124-260	-312.81
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	230-45124-321	0.75
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	230-45124-381	663.17
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	230-45124-382	842.80
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	230-45124-383	2,620.40
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	230-45124-385	33.70
BARNETT PRO CARE	#554	09/06/2022	ARENA/MAINTENANCE - STR	230-45124-402	300.00
ELITE MECHANICAL SYSTEMS,	10959	09/06/2022	ARENA/HEATER REPAIR	230-45124-404	2,567.85
				Activity 45124 - Pool Total:	8,140.45
				Fund 230 - POOL Total:	8,140.45

Fund: 235 - AMBULANCE

MBS - MULTI-BANK SECURITIE	09-08-2022 CD	08/26/2022	AMBO/CD PURCHASE MIZRA	235-10400	246,000.00
					246,000.00

Activity: 42153 - Ambulance

SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	235-42153-131	1.80
KRISTEN PORATH	9-3-22 - 9-4-22	09/07/2022	AMBO/MEALS/MILEAGE/SUP	235-42153-200	38.82
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	235-42153-200	25.04
WEX BANK	83473595	09/09/2022	MOTOR FUELS	235-42153-212	2,910.20
WEX BANK	83473595	09/09/2022	MOTOR FUELS	235-42153-212	-43.66
BRITTANY ESPENSON - RIVERS	1406	09/07/2022	AMBO/OPERATING SUPPLIES	235-42153-217	280.00
US BANK	20220831	09/13/2022	hy-vee	235-42153-217	17.97
ARAMARK	2560033602	08/18/2022	AMBO/CLEANING/SUPPLIES	235-42153-217	31.37
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	235-42153-217	61.75
AT & T MOBILITY	287304392280X09032022	09/12/2022	AMBO/TELEPHONE	235-42153-321	309.11
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	235-42153-321	28.42
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	235-42153-322	10.89
KRISTEN PORATH	9-3-22 - 9-4-22	09/07/2022	AMBO/MEALS/MILEAGE/SUP	235-42153-331	176.26
US BANK	20220831	09/13/2022	hy-vee	235-42153-334	37.35
LONDON JOHNSON	8-24-22	09/07/2022	AMBO/MEALS	235-42153-334	60.00
DAN MESNER	8-24-22 - 9-02-22	09/07/2022	AMBO/MEALS	235-42153-334	32.12
JODI JOHNSON	8-30-22	09/07/2022	AMBO/MEALS	235-42153-334	27.91
CYNDI HANSEN	9-2-22 - 9-4-22	09/07/2022	AMBO/MEALS	235-42153-334	99.00
KRISTEN PORATH	9-3-22 - 9-4-22	09/07/2022	AMBO/MEALS/MILEAGE/SUP	235-42153-334	16.90
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	235-42153-381	273.12
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	235-42153-382	9.10
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	235-42153-383	209.86

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	235-42153-385	20.86
				Activity 42153 - Ambulance Total:	4,634.19
				Fund 235 - AMBULANCE Total:	250,634.19
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	250-46520-131	1.80
US BANK	20220831	09/13/2022	Adobe	250-46520-200	16.02
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	250-46520-200	25.03
JAMES HARTSHORN	JH601	09/06/2022	EDA/CONSULTING & AUDITIN	250-46520-301	9,300.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	250-46520-321	59.51
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	250-46520-322	3.21
IOWA LEAGUE OF CITIES	095508	09/08/2022	EDA/ADVERTISING	250-46520-340	140.00
LOOP NET	116494771-1	09/09/2022	EDA/ADVERTISING	250-46520-340	69.00
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	Director & City Admin	250-46520-340	1,715.80
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	TIF/EDA	250-46520-350	360.00
FEDERATED RURAL ELECTRIC	08-31-22	09/14/2022	EDA/ELECTRIC UTILITY	250-46520-381	24.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	250-46520-381	48.77
RON'S ELECTRIC INC	147470	09/02/2022	EDA/SERVICES	250-46520-401	149.26
				Activity 46520 - EDA Total:	11,912.40
				Fund 250 - EDA GENERAL Total:	11,912.40
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SOUTH CENTRAL ELECTRIC	07-01-22 - 07-31-22	09/02/2022	ELECTRIC	254-46520-381	77.87
				Activity 46520 - EDA Total:	77.87
				Fund 254 - NORTH IND PARK Total:	77.87
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
US BANK	20220831	09/13/2022	Flag's Unlimited - Police Forfei	401-49950-501	387.99
COTTONWOOD CO ATTORNEY	FORFEITURE/YANKTON	09/02/2022	21070504/2013 DODGE DART	401-49950-501	1,080.00
FIRE SAFETY USA, INC	163218	09/14/2022	FIRE/USDA TURN OUT GEAR	401-49950-502	265.00
				Activity 49950 - Capital Outlay Total:	1,732.99
				Fund 401 - GENERAL CAPITAL PROJECTS Total:	1,732.99
Fund: 601 - WATER					
Activity: 49400 - Water					
SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	601-49400-131	5.40
INDOFF, INC	3591918	09/02/2022	PAPER	601-49400-200	44.21
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	601-49400-200	25.04
WEX BANK	83473595	09/09/2022	MOTOR FUELS	601-49400-212	545.34
HAWKINS, INC	6262076	08/18/2022	WATER/CHEMICALS	601-49400-216	1,042.13
HAWKINS, INC	6264176	08/18/2022	WATER/CHEMICALS	601-49400-216	10.00
HAWKINS, INC	6269891	08/23/2022	WATER/CHEMICALS	601-49400-216	4,284.05
RED ROCK RURAL WATER	#104328 09-01-22	09/02/2022	WATER 102328 JOHNSON AU	601-49400-217	30.50
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Water	601-49400-217	30.72
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	601-49400-217	61.75
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	601-49400-321	51.02
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	601-49400-322	0.38
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	601-49400-322	132.28
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	601-49400-326	70.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	601-49400-381	5,151.98
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	601-49400-382	18.20
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	601-49400-383	19.24
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	601-49400-383	45.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	601-49400-385	37.55
MN VALLEY TESTING	1158406	08/25/2022	WATER/LANDFILL	601-49400-386	1,520.40
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	601-49400-386	836.57
SCHWALBACH HARDWARE	20220831	09/13/2022	Water maint bolts nuts nails	601-49400-404	33.63
US BANK	20220831	09/13/2022	Hach - Chemical/jhfoster	601-49400-404	2,513.76
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Water	601-49400-404	22.63

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DICKS WELDING INC	72911	09/09/2022	WATER/MAINTENANCE - OFFI	601-49400-404	171.24
SCHWALBACH HARDWARE	20220831	09/13/2022	Water maint grounds	601-49400-406	159.80
SW/WC SERVICE COOPERATIV	SEPT 2022	08/23/2022	HEALTH INSURANCE	601-49400-480	788.11
				Activity 49400 - Water Total:	17,650.93
				Fund 601 - WATER Total:	17,650.93

Fund: 602 - SEWER

Activity: 49450 - Sewer

SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	602-49450-131	1.80
INDOFF, INC	3591918	09/02/2022	PAPER	602-49450-200	44.21
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	602-49450-200	25.03
WEX BANK	83473595	09/09/2022	MOTOR FUELS	602-49450-212	73.12
HAWKINS, INC	6264489	08/18/2022	SEWER/CHEMICALS	602-49450-216	20.00
HAWKINS, INC	6279441	09/02/2022	SEWER/CHEMICALS	602-49450-216	1,042.13
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Sewer	602-49450-217	32.98
STEVE WILLARD	9-12-22	09/12/2022	SAFTY BOOTS	602-49450-217	150.00
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	602-49450-217	61.75
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Sewer	602-49450-241	12.47
US BANK	20220831	09/13/2022	MN Pollution Control	602-49450-308	56.18
US BANK	20220831	09/13/2022	MN Pollution Control	602-49450-308	510.00
MN VALLEY TESTING	1157895	08/16/2022	SEWER/LAB TESTING	602-49450-310	38.66
MN VALLEY TESTING	1157944	08/16/2022	SEWER/LAB TESTING	602-49450-310	272.80
MN VALLEY TESTING	1157978	08/16/2022	SEWER/LAB TESTING	602-49450-310	115.98
MN VALLEY TESTING	1158371	08/25/2022	SEWER/LAB TESTING	602-49450-310	185.48
MN VALLEY TESTING	1158926	08/25/2022	SEWER/LAB TESTING	602-49450-310	153.77
MN VALLEY TESTING	1159105	08/25/2022	SEWER/LAB TESTING	602-49450-310	115.98
MN VALLEY TESTING	1159319	08/25/2022	SEWER/LAB TESTING	602-49450-310	289.74
MN VALLEY TESTING	1159509	09/02/2022	SEWER/LAB TESTING	602-49450-310	185.48
MN VALLEY TESTING	1160344	09/02/2022	SEWER/LAB TESTING	602-49450-310	289.74
MN VALLEY TESTING	1160378	09/02/2022	SEWER/LAB TESTING	602-49450-310	115.98
MN VALLEY TESTING	1161058	09/02/2022	SEWER/LAB TESTING	602-49450-310	185.48
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	602-49450-321	177.69
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	602-49450-322	132.28
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	602-49450-322	0.28
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	602-49450-326	70.00
SOUTH CENTRAL ELECTRIC	07-01-22 - 07-31-22	09/02/2022	ELECTRIC	602-49450-381	99.30
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	602-49450-381	9,392.30
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	602-49450-382	109.15
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	602-49450-383	18.00
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	602-49450-383	18.00
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	602-49450-383	17.84
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	602-49450-383	51.15
MARK STEVEN DYKES	12359	09/09/2022	SEWER/MAINTENANCE - OFFI	602-49450-404	714.30
SCHWALBACH HARDWARE	20220831	09/13/2022	Sewer maint office	602-49450-404	35.97
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Sewer	602-49450-405	278.95
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Sewer	602-49450-406	18.28
				Activity 49450 - Sewer Total:	15,112.25
				Fund 602 - SEWER Total:	15,112.25

Fund: 604 - ELECTRIC

MBS - MULTI-BANK SECURITIE	09-15-22 FHLB 3.33%	09/09/2022	INVESTMENT	604-10400	1,000,000.00
ELECTRIC FUND	#318 RETURN	09/06/2022	EL/MAINTENANCE - DISTRIBU	604-14200	539.48
WESCO DISTRIBUTION, INC	104782	09/09/2022	EL/INVENTORY	604-14200	397.48
B & B TRANSFORMER	27662	09/08/2022	EL/INVENTORY	604-14200	26,625.00
B & B TRANSFORMER	27663	09/08/2022	EL/INVENTORY	604-14200	34,250.00
RESCO - RURAL ELECTRIC SUP	850056-02	09/08/2022	EL/INVENTORY	604-14200	559.50
RESCO - RURAL ELECTRIC SUP	857028-00	09/08/2022	EL/INVENTORY	604-14200	1,119.00
RESCO - RURAL ELECTRIC SUP	872997-00	09/09/2022	EL/INVENTORY	604-14200	1,557.68
RESCO - RURAL ELECTRIC SUP	873000-00	09/09/2022	EL/INVENTORY	604-14200	277.06
DGR ENGINEERING	00255255	09/02/2022	GENERATION ADDITION	604-16200	29,182.29
ELECTRIC FUND	#641	09/06/2022	EL/KWIK TRIP	604-16300	369.17

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DGR ENGINEERING	00255254	09/02/2022	TRANSMISSION RECONSTRUCT	604-16300	10,330.00
DGR ENGINEERING	00255576	09/02/2022	FUEL TANK INSTALL	604-16300	233.00
ELECTRIC FUND	9-5-22 - 9-18-22	09/06/2022	EL/EAST HILL 3	604-16300	15,769.17
SCHRAMMEL LAW OFFICE	AUGUST 2022	09/06/2022	ELECTRIC/IMPROVEMENTS	604-16300	1,680.00
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	Transmission Project	604-16300	340.00
BILLION CHEVROLET OF WOR	09-05-2022	09/07/2022	EL/MOTOR VEHICLE	604-16440	59,769.99
					1,182,998.82

Activity: 49550 - Electric

SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	604-49550-131	7.20
SCHWALBACH HARDWARE	20220831	09/13/2022	Electric office supplies	604-49550-200	10.74
SCHWALBACH HARDWARE	20220831	09/13/2022	Electric office supplies	604-49550-200	17.98
INDOFF, INC	3587864	09/02/2022	EL/SUPPLIES	604-49550-200	127.92
INDOFF, INC	3591918	09/02/2022	PAPER	604-49550-200	44.21
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	604-49550-200	25.04
WEX BANK	83473595	09/09/2022	MOTOR FUELS	604-49550-212	2,084.86
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	604-49550-217	61.75
US BANK	20220831	09/13/2022	NORTHERN TOOL & EQUIPME	604-49550-241	263.01
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Electric	604-49550-241	79.75
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	604-49550-321	78.46
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	604-49550-322	0.28
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	604-49550-322	132.28
GOLDEN WEST TECH & INT SO	220800594	09/02/2022	EL/DISPACHING	604-49550-325	43.70
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	604-49550-326	189.39
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	604-49550-381	124.18
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	604-49550-382	30.87
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	604-49550-383	45.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	604-49550-385	63.49
O'REILLY AUTOMOTIVE, INC	4425-350296	09/02/2022	ELECTRIC/MAINTENANCE - VE	604-49550-405	156.02
JORDAN BUSSA	049	09/06/2022	EL/MAINTENANCE - GROUND	604-49550-406	184.60
ELECTRIC FUND	# 642	09/14/2022	EL/MAINTENANCE - DISTRIBU	604-49550-408	471.83
ELECTRIC FUND	#638	09/06/2022	EL/MAINTENANCE - DISTRIBU	604-49550-408	352.99
ELECTRIC FUND	#639	09/06/2022	EL/MAINTENANCE - DISTRIBU	604-49550-408	73.81
ELECTRIC FUND	#640	09/06/2022	EL/DISTRIBUTION	604-49550-408	41.85
SCHWALBACH HARDWARE	20220831	09/13/2022	Electric maint distribution	604-49550-408	1.99
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Electric	604-49550-408	221.97
RDO EQUIPMENT CO	P1127204	08/30/2022	ELECTRIC/MAINTENANCE - DI	604-49550-408	95.44
SCHWALBACH HARDWARE	20220831	09/13/2022	Electric maint utilities	604-49550-409	340.46
WINDOM AREA DEVELOPME	SEPT 2022	09/08/2022	PAYMENTS TO OTHER ORGANI	604-49550-491	1,200.00
Activity 49550 - Electric Total:					6,571.07
Fund 604 - ELECTRIC Total:					1,189,569.89

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	609-49751-131	3.60
US BANK	20220831	09/13/2022	Amazon	609-49751-200	131.46
INDOFF, INC	3591918	09/02/2022	PAPER	609-49751-200	44.21
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	609-49751-200	25.04
SCHWALBACH HARDWARE	20220831	09/13/2022	Liquor cleaning supplies	609-49751-211	9.99
ARAMARK	2560035813	08/19/2022	LIQUOR/CLEANING/SUPPLIES	609-49751-211	48.04
ARAMARK	2560040117	09/06/2022	LIQUOR S./CLEANING/SUPPLI	609-49751-211	48.04
AH HERMEL COMPANY	940368/940368	08/19/2022	LIQUOR S./OPERATING SUPPL	609-49751-217	110.00
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	609-49751-217	88.21
BELLBOY CORP	0096128600	08/19/2022	LIQUOR S./LIQUOR/WINE/FRE	609-49751-251	3,095.26
VINOCOPIA, INC	0311465-IN	09/02/2022	LIQUOR S./LIQUOR	609-49751-251	135.30
DOLL DISTRIBUTING, LLC	1071716	09/09/2022	LIQUOR S./LIQUOR/BEER	609-49751-251	54.00
JOHNSON BROS.	2117819	08/18/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	5,580.60
JOHNSON BROS.	2122565	09/08/2022	LIQUOR S./ LIQUOR/FREIGHT	609-49751-251	2,092.23
JOHNSON BROS.	2128010	09/08/2022	LIQUOR S./ LIQUOR/FREIGHT	609-49751-251	3,926.25
SOUTHERN GLAZER'S OF MN	2245314	08/16/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	5,567.52
SOUTHERN GLAZER'S OF MN	2251181	09/08/2022	LIQUOR S./ LIQUOR/FREIGHT	609-49751-251	3,560.19

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHERN GLAZER'S OF MN	2251182	09/08/2022	LIQUOR S./ LIQUOR/WINE/FR	609-49751-251	89.91
BREAKTHRU BEVERAGE MN	345325403	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-251	1,107.82
BREAKTHRU BEVERAGE MN	345521490	09/08/2022	LIQUOR S./MERCHANDISE/FR	609-49751-251	3,118.58
PHILLIPS WINE & SPIRITS	6447940	08/18/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	858.40
PHILLIPS WINE & SPIRITS	6451617	09/08/2022	LIQUOR S./ LIQUOR/FREIGHT	609-49751-251	706.75
PHILLIPS WINE & SPIRITS	6455450	09/08/2022	LIQUOR S./ LIQUOR/FREIGHT	609-49751-251	4,447.20
DOLL DISTRIBUTING, LLC	1065937	08/18/2022	LIQUOR S./BEER	609-49751-252	75.30
DOLL DISTRIBUTING, LLC	1066953	08/18/2022	LIQUOR S./BEER	609-49751-252	12,103.55
DOLL DISTRIBUTING, LLC	1066954	08/18/2022	LIQUOR S./BEER	609-49751-252	50.70
DOLL DISTRIBUTING, LLC	1066955	08/18/2022	LIQUOR S./BEER	609-49751-252	564.00
DOLL DISTRIBUTING, LLC	1066956	08/18/2022	LIQUOR S./BEER	609-49751-252	392.80
DOLL DISTRIBUTING, LLC	1071714	09/08/2022	LIQUOR S./BEER	609-49751-252	415.80
DOLL DISTRIBUTING, LLC	1071716	09/09/2022	LIQUOR S./LIQUOR/BEER	609-49751-252	4,906.37
DOLL DISTRIBUTING, LLC	1073921	09/02/2022	LIQUOR S./BEER	609-49751-252	1,241.10
BEVERAGE WHOLESALERS	234458	08/18/2022	LIQUOR S./BEER	609-49751-252	16,052.99
BEVERAGE WHOLESALERS	235557	09/08/2022	LIQUOR S./BEER	609-49751-252	11,456.15
BEVERAGE WHOLESALERS	236634	09/08/2022	LIQUOR S./BEER	609-49751-252	7,847.68
ARTISAN BEER COMPANY	3554560	08/18/2022	LIQUOR S./BEER	609-49751-252	342.55
ARTISAN BEER COMPANY	3557411	09/08/2022	LIQUOR S./BEER	609-49751-252	170.25
BELLBOY CORP	0096128600	08/19/2022	LIQUOR S./LIQUOR/WINE/FRE	609-49751-253	128.00
JOHNSON BROS.	2117820	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-253	1,778.05
JOHNSON BROS.	2122566	09/08/2022	LIQUOR S./MERCHANDISE/FR	609-49751-253	1,081.64
JOHNSON BROS.	2128011	09/08/2022	LIQUOR S./WINE/FREIGHT	609-49751-253	738.20
JOHNSON BROS.	216436	08/25/2022	LIQUOR S./WINE/FREIGHT	609-49751-253	-66.15
SOUTHERN GLAZER'S OF MN	2245316	08/16/2022	LIQUOR S./WINE/FREIGHT	609-49751-253	642.57
SOUTHERN GLAZER'S OF MN	2251182	09/08/2022	LIQUOR S./ LIQUOR/WINE/FR	609-49751-253	587.92
BREAKTHRU BEVERAGE MN	345325403	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-253	104.00
BREAKTHRU BEVERAGE MN	345521490	09/08/2022	LIQUOR S./MERCHANDISE/FR	609-49751-253	280.00
ROUND LAKE VINEYARDS & W	3487	08/18/2022	LIQUOR S./WINE	609-49751-253	252.00
PHILLIPS WINE & SPIRITS	6447941	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-253	27.95
PHILLIPS WINE & SPIRITS	6451618	09/08/2022	LIQUOR S./WINE/FREIGHT	609-49751-253	271.80
PHILLIPS WINE & SPIRITS	6455451	09/08/2022	LIQUOR S./MERCHANDISE/FR	609-49751-253	179.30
WINE MERCHANTS	7393951	09/08/2022	LIQUOR S./WINE/FREIGHT	609-49751-253	708.30
JOHNSON BROS.	2117820	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-254	37.00
JOHNSON BROS.	2122566	09/08/2022	LIQUOR S./MERCHANDISE/FR	609-49751-254	44.00
SOUTHERN GLAZER'S OF MN	2245315	08/16/2022	LIQUOR S./SOFT DRINKS & MI	609-49751-254	26.00
BREAKTHRU BEVERAGE MN	345325403	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-254	27.26
BREAKTHRU BEVERAGE MN	345521490	09/08/2022	LIQUOR S./MERCHANDISE/FR	609-49751-254	232.06
ATLANTIC COCA-COLA	3501660	08/16/2022	LIQUOR S./SOFT DRINKS & MI	609-49751-254	245.00
PHILLIPS WINE & SPIRITS	6447941	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-254	391.34
AH HERMEL COMPANY	940367/940367	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-254	258.82
AH HERMEL COMPANY	940367/940367	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-256	301.03
AH HERMEL COMPANY	940763/940763	08/19/2022	LIQUOR S./TOBACCO	609-49751-256	301.03
WATERVILLE FOOD & ICE	02-227738	09/08/2022	LIQUOR S./ICE/FREIGHT	609-49751-257	145.12
WATERVILLE FOOD & ICE	02-227773	09/14/2022	LIQUOR S./ICE/FREIGHT	609-49751-257	223.00
AH HERMEL COMPANY	940367/940367	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-261	169.02
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	609-49751-321	132.10
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	609-49751-322	4.31
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	609-49751-326	726.37
BELLBOY CORP	0096128600	08/19/2022	LIQUOR S./LIQUOR/WINE/FRE	609-49751-333	71.00
WATERVILLE FOOD & ICE	02-227738	09/08/2022	LIQUOR S./ICE/FREIGHT	609-49751-333	5.25
WATERVILLE FOOD & ICE	02-227773	09/14/2022	LIQUOR S./ICE/FREIGHT	609-49751-333	5.25
JOHNSON BROS.	2117819	08/18/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	158.14
JOHNSON BROS.	2117820	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-333	65.14
JOHNSON BROS.	2122565	09/08/2022	LIQUOR S./ LIQUOR/FREIGHT	609-49751-333	31.20
JOHNSON BROS.	2122566	09/08/2022	LIQUOR S./MERCHANDISE/FR	609-49751-333	48.03
JOHNSON BROS.	2128010	09/08/2022	LIQUOR S./ LIQUOR/FREIGHT	609-49751-333	85.76
JOHNSON BROS.	2128011	09/08/2022	LIQUOR S./WINE/FREIGHT	609-49751-333	31.21
JOHNSON BROS.	216436	08/25/2022	LIQUOR S./WINE/FREIGHT	609-49751-333	-1.95
SOUTHERN GLAZER'S OF MN	2245314	08/16/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	97.17

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SOUTHERN GLAZER'S OF MN	2245315	08/16/2022	LIQUOR S./SOFT DRINKS & MI	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2245316	08/16/2022	LIQUOR S./WINE/FREIGHT	609-49751-333	36.90
SOUTHERN GLAZER'S OF MN	2251181	09/08/2022	LIQUOR S./ LIQUOR/FREIGHT	609-49751-333	49.92
SOUTHERN GLAZER'S OF MN	2251182	09/08/2022	LIQUOR S./ LIQUOR/WINE/FR	609-49751-333	19.47
BREAKTHRU BEVERAGE MN	345325403	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-333	25.75
BREAKTHRU BEVERAGE MN	345521490	09/08/2022	LIQUOR S./MERCHANDISE/FR	609-49751-333	69.68
PHILLIPS WINE & SPIRITS	6447940	08/18/2022	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	14.12
PHILLIPS WINE & SPIRITS	6447941	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-333	24.07
PHILLIPS WINE & SPIRITS	6451617	09/08/2022	LIQUOR S./ LIQUOR/FREIGHT	609-49751-333	5.85
PHILLIPS WINE & SPIRITS	6451618	09/08/2022	LIQUOR S./WINE/FREIGHT	609-49751-333	11.70
PHILLIPS WINE & SPIRITS	6455450	09/08/2022	LIQUOR S./ LIQUOR/FREIGHT	609-49751-333	80.93
PHILLIPS WINE & SPIRITS	6455451	09/08/2022	LIQUOR S./MERCHANDISE/FR	609-49751-333	11.71
WINE MERCHANTS	7393951	09/08/2022	LIQUOR S./WINE/FREIGHT	609-49751-333	8.77
AH HERMEL COMPANY	940367/940367	08/19/2022	LIQUOR S./MERCHANDISE/FR	609-49751-333	8.95
KDOM RADIO	8-31-2022	09/08/2022	LIQUOR S./ADVERTISING	609-49751-340	619.96
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	shopper & citizen & digital	609-49751-340	931.00
BRENT JAMES HOGEN	22263	09/06/2022	LIQUOR S./PRINTING	609-49751-350	78.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	609-49751-381	1,096.44
RICHIE WATER CONDITIONIN	08-31-22	09/14/2022	LIQUOR S./WATER	609-49751-382	25.58
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	609-49751-382	20.34
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	609-49751-383	92.04
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	609-49751-385	40.40
PLUNKETT'S PEST CONTROL	7680170	09/12/2022	LIQUOR S/MAINTENANCE - G	609-49751-406	491.30
Activity 49751 - Liquor Store Total:					104,806.01
Fund 609 - LIQUOR STORE Total:					104,806.01

Fund: 614 - TELECOM

INTERNAL REVENUE SERVICE	AUG-22 FINAL	09/12/2022	EXCISE TAX	614-20201	318.66
INTERNAL REVENUE SERVICE	SEP-22	09/12/2022	EXCISE TAX POSTING	614-20201	500.00
MN 9-1-1 PROGRAM	AUG 2022	09/12/2022	SEPT 911 SERVICES	614-20206	951.42
					1,770.08

Activity: 49870 - Telecom

SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	614-49870-131	12.60
INDOFF, INC	3591918	09/02/2022	PAPER	614-49870-200	44.21
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	614-49870-200	25.03
CITY LAUNDERING CO.	1795987	08/25/2022	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.38
WEX BANK	83473595	09/09/2022	MOTOR FUELS	614-49870-212	287.27
HEARTLAND SECURITY SERVIC	08-26-2022	09/14/2022	TELECOM/OPERATING SUPPLI	614-49870-217	363.84
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	614-49870-217	105.85
SCHWALBACH HARDWARE	20220831	09/13/2022	Telecom bldg repair supplies	614-49870-223	7.77
SOUTHWEST MN BROADBAN	08192022	09/14/2022	TELECOM/UTILITY SYSTEM	614-49870-227	1,250.00
US BANK	20220831	09/13/2022	ebay	614-49870-227	399.98
SCHWALBACH HARDWARE	20220831	09/13/2022	Telecom utility system	614-49870-227	13.17
SCHWALBACH HARDWARE	20220831	09/13/2022	Telecom small tools	614-49870-241	47.98
INTERSTATE TRS FUND	82580760057-0922	09/14/2022	514b obligation #3 of 12	614-49870-304	104.16
INTERSTATE TRS FUND	82580760057-0922	09/14/2022	514a obligation #3 of 12	614-49870-304	257.79
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	614-49870-321	279.84
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	614-49870-322	132.28
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	614-49870-322	10.38
CITIZEN PUBLISHING CO	CITYW08312022	09/07/2022	shopper & citizen & digital	614-49870-350	1,117.30
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	614-49870-381	2,935.61
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	614-49870-382	19.37
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	614-49870-383	13.49
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	614-49870-385	37.50
CENTURY LINK	518478	08/23/2022	AUG.22/DIRECTORY LISTINGS	614-49870-441	283.07
AZAR COMPUTER SOFTWARE	142317	09/14/2022	TELECOM/SUBSCRIBER FEES	614-49870-442	2,145.00
US BANK	20220831	09/13/2022	CABLE ROYALTY FEE	614-49870-442	704.04
NATIONAL CABLE TV COOP	22080474	08/31/2022	TELECOM/UTILITY SYSTEM	614-49870-442	46,384.95
DISPLAY SYSTEMS INTERNATI	25191	09/14/2022	TELECOM/SUBSCRIBER FEES	614-49870-442	198.44
WOODSTOCK COMMUNICATI	10215503	09/14/2022	TELECOM/SWITCH FEES	614-49870-445	205.10

Expense Approval Report

Payment Dates: 9/3/2022 - 9/16/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
E-911 - INDEPENDENT EMERG	SEPT 2022	09/14/2022	TELECOM/SWITCH FEES	614-49870-445	40.00
US BANK	20220831	09/13/2022	Dream Host Web Hosting	614-49870-447	139.00
MANKATO NETWORKS, LLC	389631	09/14/2022	TELECOM/INTERNET EXPENSE	614-49870-447	231.25
MANKATO NETWORKS, LLC	389644	09/06/2022	TELECOM/INTERNET EXPENSE	614-49870-447	1,053.17
MANKATO NETWORKS, LLC	389668	09/14/2022	TELECOM/SUBSCRIBER FEES	614-49870-447	92.50
HURRICANE ELECTRIC LLC	98431018-IN	09/06/2022	TELECOM/INTERNET EXPENSE	614-49870-447	4,100.00
Activity 49870 - Telecom Total:					63,063.32
Fund 614 - TELECOM Total:					64,833.40

Fund: 615 - ARENA

Activity: 49850 - Arena

SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	615-49850-131	3.60
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Arena	615-49850-200	370.49
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	615-49850-200	25.03
JCL SOLUTIONS - JANITORS CL	1299166-1	09/09/2022	ARENA/CLEANING/SUPPLIES	615-49850-211	117.96
CITY LAUNDERING CO.	1795984	08/18/2022	ARENA/CLEANING/SUPPLIES	615-49850-211	50.00
SCHWALBACH HARDWARE	20220831	09/13/2022	Arena cleaning supplies	615-49850-211	35.98
WEX BANK	83473595	09/09/2022	MOTOR FUELS	615-49850-212	291.44
SCHWALBACH HARDWARE	20220831	09/13/2022	Arena operating supplies	615-49850-217	225.60
RUNNINGS SUPPLY, INC	71920 20220831	09/14/2022	Arena	615-49850-217	3.59
BROWN-NICOLLET COMMUNI	8-7-22 - 8-16-22, 8-26-22 -8-2	09/14/2022	ARENA SPECIAL EVENT CAMPI	615-49850-217	50.00
DEAN SMESTAD	9-8-2022	09/14/2022	ARENA/STEEL TOE BOOTS	615-49850-217	100.00
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	615-49850-217	61.75
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	615-49850-321	126.44
ASCAP	08-20-22	08/30/2022	500580363/LICENSE FEE	615-49850-326	20.50
ASCAP	12-30-2022	08/30/2022	ARENA/LICENSE FEE	615-49850-326	195.00
US BANK	20220831	09/13/2022	DYNAMIC MEDIA	615-49850-326	448.23
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	615-49850-326	433.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	615-49850-381	2,368.26
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	615-49850-382	162.11
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	615-49850-383	141.46
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	615-49850-385	84.40
SW/WC SERVICE COOPERATIV	SEPT 2022	08/23/2022	HEALTH INSURANCE	615-49850-480	788.11
Activity 49850 - Arena Total:					6,102.95
Fund 615 - ARENA Total:					6,102.95

Fund: 617 - M/P CENTER

SECR REV FUND/CITY OF WD	EVENT 09-10-22	09/06/2022	PETTY CASH	617-10200	1,500.00
					1,500.00

Activity: 49860 - M/P Center

SW/WC SERVICE COOPERATIV	SEPTEMBER 2022	08/23/2022	EAP	617-49860-131	5.40
QUADIENT LEASING USA, INC	N9554934	09/02/2022	SUPPLIES	617-49860-200	25.04
CITY LAUNDERING CO.	1795985	08/19/2022	WCC/CLEANING/SUPPLIES/M	617-49860-211	364.59
US BANK	20220831	09/13/2022	hy-vee	617-49860-211	24.19
INDOFF, INC	3591534	09/02/2022	WCC/CLEANING/SUPPLIES	617-49860-211	63.99
A & B BUSINESS	IN978334	09/06/2022	MAINTENANCE CONTRACT	617-49860-217	61.75
US BANK	20220831	09/13/2022	HyVee	617-49860-254	104.99
US BANK	20220831	09/13/2022	HyVee	617-49860-254	77.51
US BANK	20220831	09/13/2022	HyVee	617-49860-254	22.74
US BANK	20220831	09/13/2022	Hy-Vee	617-49860-259	25.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	617-49860-321	59.75
USPS-POC	08100511 09-02-22	09/02/2022	POSTAGE MACHINE	617-49860-322	1.41
ASCAP	08-20-22	08/30/2022	500580363/LICENSE FEE	617-49860-326	20.50
ASCAP	12-30-2022	08/30/2022	MCC/LICENSE FEE	617-49860-326	195.00
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	617-49860-326	405.66
BRENT JAMES HOGEN	22281	09/14/2022	WCC/PRINTING	617-49860-350	387.50
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	617-49860-381	1,411.68
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	617-49860-382	112.94
MN ENERGY RESOURCES	4257900010	09/02/2022	GAS UTILITY	617-49860-383	153.85
ELECTRIC FUND	UTILITY BILL - 9-12-22	09/12/2022	MONTHLY UTILITY	617-49860-385	208.26

Expense Approval Report

Payment Dates: 9/3/2022 - 9/16/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CITY LAUNDERING CO.	1795985	08/19/2022	WCC/CLEANING/SUPPLIES/M	617-49860-402	50.00
Activity 49860 - M/P Center Total:					3,781.75
Fund 617 - M/P CENTER Total:					5,281.75
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr	INV0002157	09/09/2022	Federal Tax Withholding	700-21701	9,356.35
MN Department of Revenue -	INV0002158	09/09/2022	State Withholding	700-21702	4,737.01
Internal Revenue Service-Payr	INV0002157	09/09/2022	Social Security	700-21703	12,207.06
MN Pera	INV0002155	09/09/2022	PERA	700-21704	680.04
MN Pera	INV0002155	09/09/2022	PERA	700-21704	7,323.64
MN Pera	INV0002155	09/09/2022	PERA	700-21704	13,750.22
MN State Deferred	INV0002156	09/09/2022	Deferred Roth	700-21705	1,425.00
MN State Deferred	INV0002156	09/09/2022	Deferred Compensation	700-21705	5,276.91
SW/WC SERVICE COOPERATIV	SEPT 2022	08/23/2022	HEALTH INSURANCE	700-21706	64,140.07
Internal Revenue Service-Payr	INV0002157	09/09/2022	Medicare Withholding	700-21711	3,525.64
FURTHER (Select Account)	40362522	09/14/2022	FLEX SPENDING	700-21712	125.00
FURTHER (Select Account)	INV0002154	09/09/2022	HSA Employee Contribution	700-21723	584.92
					123,131.86
Fund 700 - PAYROLL Total:					123,131.86
Grand Total:					1,858,602.40

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	55,803.39
211 - LIBRARY	3,090.87
225 - AIRPORT	721.20
230 - POOL	8,140.45
235 - AMBULANCE	250,634.19
250 - EDA GENERAL	11,912.40
254 - NORTH IND PARK	77.87
401 - GENERAL CAPITAL PROJECTS	1,732.99
601 - WATER	17,650.93
602 - SEWER	15,112.25
604 - ELECTRIC	1,189,569.89
609 - LIQUOR STORE	104,806.01
614 - TELECOM	64,833.40
615 - ARENA	6,102.95
617 - M/P CENTER	5,281.75
700 - PAYROLL	123,131.86
Grand Total:	1,858,602.40

Account Summary

Account Number	Account Name	Payment Amount
100-36200	Other Income	-295.00
100-41110-326	Data Processing	40.43
100-41110-350	Printing & Design	1,366.70
100-41110-433	Dues & Subscriptions	5,742.00
100-41310-131	Employer Paid Insurance	9.00
100-41310-200	Office Supplies	113.49
100-41310-217	Other Operating Supplie	157.85
100-41310-321	Telephone	74.94
100-41310-322	Postage	354.09
100-41310-326	Data Processing	310.05
100-41310-350	Printing & Design	227.40
100-41410-480	Other Miscellaneous	10.75
100-41910-131	Employer Paid Insurance	1.80
100-41910-200	Office Supplies	103.03
100-41910-212	Motor Fuels	115.62
100-41910-321	Telephone	59.51
100-41910-322	Postage	73.08
100-41910-433	Dues & Subscriptions	1,453.84
100-41940-381	Electric Utility	450.96
100-41940-382	Water Utility	57.62
100-41940-383	Gas Utility	45.00
100-41940-385	Sewer Utility	122.35
100-41940-406	Repairs & Maint - Groun	920.00
100-41940-409	Repairs & Maint - Utilitie	212.48
100-42120-131	Employer Paid Insurance	18.00
100-42120-200	Office Supplies	26.53
100-42120-212	Motor Fuels	2,163.97
100-42120-305	Medical & Dental Fees	145.85
100-42120-308	Training & Registrations	225.00
100-42120-321	Telephone	722.58
100-42120-322	Postage	0.30
100-42120-326	Data Processing	534.00
100-42120-334	Meals/Lodging	809.28
100-42120-340	Advertising & Promotion	16.00
100-42120-350	Printing & Design	102.45
100-42120-405	Repairs & Maint - Vehicl	525.99
100-42120-419	Vehicle Lease	3,223.41

Account Summary

Account Number	Account Name	Payment Amount
100-42220-200	Office Supplies	108.40
100-42220-211	Cleaning Supplies	47.06
100-42220-212	Motor Fuels	492.94
100-42220-215	Materials & Equipment	717.54
100-42220-217	Other Operating Supplie	116.83
100-42220-310	Lab Testing	871.00
100-42220-321	Telephone	42.64
100-42220-322	Postage	0.30
100-42220-350	Printing & Design	1,540.40
100-42220-381	Electric Utility	409.68
100-42220-382	Water Utility	13.66
100-42220-383	Gas Utility	314.78
100-42220-385	Sewer Utility	31.29
100-42220-404	Repairs & Maint - M&E	183.79
100-42220-406	Repairs & Maint - Groun	38.97
100-42500-381	Electric Utility	31.11
100-42700-300	Charges for Services	331.05
100-43100-131	Employer Paid Insurance	9.00
100-43100-200	Office Supplies	133.47
100-43100-211	Cleaning Supplies	19.99
100-43100-212	Motor Fuels	1,039.67
100-43100-217	Other Operating Supplie	131.75
100-43100-224	Street Maint Materials	16,077.39
100-43100-321	Telephone	46.06
100-43100-322	Postage	0.92
100-43100-381	Electric Utility	1,625.70
100-43100-382	Water Utility	20.21
100-43100-383	Gas Utility	47.56
100-43100-385	Sewer Utility	43.99
100-43100-402	Repairs & Maint - Struct	50.98
100-43100-404	Repairs & Maint - M&E	2,040.65
100-43100-405	Repairs & Maint - Vehicl	35.00
100-45120-200	Office Supplies	25.03
100-45120-215	Materials & Equipment	1,243.24
100-45120-217	Other Operating Supplie	79.23
100-45202-131	Employer Paid Insurance	1.80
100-45202-200	Office Supplies	320.75
100-45202-212	Motor Fuels	1,281.74
100-45202-216	Chemicals and Chemical	34.36
100-45202-326	Data Processing	266.67
100-45202-381	Electric Utility	636.05
100-45202-382	Water Utility	4,411.39
100-45202-385	Sewer Utility	255.68
100-45202-402	Repairs & Maint - Struct	1.99
100-45202-406	Repairs & Maint - Groun	391.33
211-45501-200	Office Supplies	608.89
211-45501-217	Other Operating Supplie	61.75
211-45501-321	Telephone	161.28
211-45501-326	Data Processing	70.00
211-45501-381	Electric Utility	287.98
211-45501-382	Water Utility	21.03
211-45501-383	Gas Utility	45.00
211-45501-385	Sewer Utility	46.62
211-45501-402	Repairs & Maint - Struct	920.00
211-45501-409	Repairs & Maint - Utilitie	212.48
211-45501-433	Dues & Subscriptions	75.95
211-45501-435	Books and Pamphlets	579.89
225-45127-200	Office Supplies	198.00

Account Summary

Account Number	Account Name	Payment Amount
225-45127-212	Motor Fuels	129.87
225-45127-217	Other Operating Supplie	17.27
225-45127-381	Electric Utility	376.06
230-45124-211	Cleaning Supplies	532.77
230-45124-217	Other Operating Supplie	891.82
230-45124-260	Concessions	-312.81
230-45124-321	Telephone	0.75
230-45124-381	Electric Utility	663.17
230-45124-382	Water Utility	842.80
230-45124-383	Gas Utility	2,620.40
230-45124-385	Sewer Utility	33.70
230-45124-402	Repairs & Maint - Struct	300.00
230-45124-404	Repairs & Maint - M&E	2,567.85
235-10400	Investments - Current	246,000.00
235-42153-131	Employer Paid Insurance	1.80
235-42153-200	Office Supplies	63.86
235-42153-212	Motor Fuels	2,866.54
235-42153-217	Other Operating Supplie	391.09
235-42153-321	Telephone	337.53
235-42153-322	Postage	10.89
235-42153-331	Travel Expense	176.26
235-42153-334	Meals/Lodging	273.28
235-42153-381	Electric Utility	273.12
235-42153-382	Water Utility	9.10
235-42153-383	Gas Utility	209.86
235-42153-385	Sewer Utility	20.86
250-46520-131	Employer Paid Insurance	1.80
250-46520-200	Office Supplies	41.05
250-46520-301	Auditing & Consulting Se	9,300.00
250-46520-321	Telephone	59.51
250-46520-322	Postage	3.21
250-46520-340	Advertising & Promotion	1,924.80
250-46520-350	Printing & Design	360.00
250-46520-381	Electric Utility	72.77
250-46520-401	Repairs & Maint - Buildi	149.26
254-46520-381	Electric Utility	77.87
401-49950-501	Capital Outlay - Police	1,467.99
401-49950-502	Capital Outlay - Fire	265.00
601-49400-131	Employer Paid Insurance	5.40
601-49400-200	Office Supplies	69.25
601-49400-212	Motor Fuels	545.34
601-49400-216	Chemicals and Chemical	5,336.18
601-49400-217	Other Operating Supplie	122.97
601-49400-321	Telephone	51.02
601-49400-322	Postage	132.66
601-49400-326	Data Processing	70.00
601-49400-381	Electric Utility	5,151.98
601-49400-382	Water Utility	18.20
601-49400-383	Gas Utility	64.24
601-49400-385	Sewer Utility	37.55
601-49400-386	Landfill	2,356.97
601-49400-404	Repairs & Maint - M&E	2,741.26
601-49400-406	Repairs & Maint - Groun	159.80
601-49400-480	Other Miscellaneous	788.11
602-49450-131	Employer Paid Insurance	1.80
602-49450-200	Office Supplies	69.24
602-49450-212	Motor Fuels	73.12
602-49450-216	Chemicals and Chemical	1,062.13

Account Summary

Account Number	Account Name	Payment Amount
602-49450-217	Other Operating Supplie	244.73
602-49450-241	Small Tools	12.47
602-49450-308	Training & Registrations	566.18
602-49450-310	Lab Testing	1,949.09
602-49450-321	Telephone	177.69
602-49450-322	Postage	132.56
602-49450-326	Data Processing	70.00
602-49450-381	Electric Utility	9,491.60
602-49450-382	Water Utility	109.15
602-49450-383	Gas Utility	104.99
602-49450-404	Repairs & Maint - M&E	750.27
602-49450-405	Repairs & Maint - Vehicl	278.95
602-49450-406	Repairs & Maint - Groun	18.28
604-10400	Investments - Current	1,000,000.00
604-14200	Inventory	65,325.20
604-16200	Buildings	29,182.29
604-16300	Improvements Other Th	28,721.34
604-16440	Motor Vehicles	59,769.99
604-49550-131	Employer Paid Insurance	7.20
604-49550-200	Office Supplies	225.89
604-49550-212	Motor Fuels	2,084.86
604-49550-217	Other Operating Supplie	61.75
604-49550-241	Small Tools	342.76
604-49550-321	Telephone	78.46
604-49550-322	Postage	132.56
604-49550-325	Dispatching	43.70
604-49550-326	Data Processing	189.39
604-49550-381	Electric Utility	124.18
604-49550-382	Water Utility	30.87
604-49550-383	Gas Utility	45.00
604-49550-385	Sewer Utility	63.49
604-49550-405	Repairs & Maint - Vehicl	156.02
604-49550-406	Repairs & Maint - Groun	184.60
604-49550-408	Repairs & Maint - Distrib	1,259.88
604-49550-409	Repairs & Maint - Utilitie	340.46
604-49550-491	Payments to Other Orga	1,200.00
609-49751-131	Employer Paid Insurance	3.60
609-49751-200	Office Supplies	200.71
609-49751-211	Cleaning Supplies	106.07
609-49751-217	Other Operating Supplie	198.21
609-49751-251	Liquor	34,340.01
609-49751-252	Beer	55,619.24
609-49751-253	Wine	6,713.58
609-49751-254	Soft Drinks & Mix	1,261.48
609-49751-256	Tobacco Products	602.06
609-49751-257	Ice	368.12
609-49751-261	Other Merchandise	169.02
609-49751-321	Telephone	132.10
609-49751-322	Postage	4.31
609-49751-326	Data Processing	726.37
609-49751-333	Freight and Express	966.07
609-49751-340	Advertising & Promotion	1,550.96
609-49751-350	Printing & Design	78.00
609-49751-381	Electric Utility	1,096.44
609-49751-382	Water Utility	45.92
609-49751-383	Gas Utility	92.04
609-49751-385	Sewer Utility	40.40
609-49751-406	Repairs & Maint - Groun	491.30

Account Summary

Account Number	Account Name	Payment Amount
614-20201	Excise Tax Payable	818.66
614-20206	911 TAP & TACIP Fees CI	951.42
614-49870-131	Employer Paid Insurance	12.60
614-49870-200	Office Supplies	69.24
614-49870-211	Cleaning Supplies	21.38
614-49870-212	Motor Fuels	287.27
614-49870-217	Other Operating Supplie	469.69
614-49870-223	Buidling Repair Supplies	7.77
614-49870-227	Utility System Maint Sup	1,663.15
614-49870-241	Small Tools	47.98
614-49870-304	Legal Fees	361.95
614-49870-321	Telephone	279.84
614-49870-322	Postage	142.66
614-49870-350	Printing & Design	1,117.30
614-49870-381	Electric Utility	2,935.61
614-49870-382	Water Utility	19.37
614-49870-383	Gas Utility	13.49
614-49870-385	Sewer Utility	37.50
614-49870-441	Transmission Fees	283.07
614-49870-442	Subscriber Fees	49,432.43
614-49870-445	Switch Fees	245.10
614-49870-447	Internet Expense	5,615.92
615-49850-131	Employer Paid Insurance	3.60
615-49850-200	Office Supplies	395.52
615-49850-211	Cleaning Supplies	203.94
615-49850-212	Motor Fuels	291.44
615-49850-217	Other Operating Supplie	440.94
615-49850-321	Telephone	126.44
615-49850-326	Data Processing	1,096.73
615-49850-381	Electric Utility	2,368.26
615-49850-382	Water Utility	162.11
615-49850-383	Gas Utility	141.46
615-49850-385	Sewer Utility	84.40
615-49850-480	Other Miscellaneous	788.11
617-10200	Petty Cash	1,500.00
617-49860-131	Employer Paid Insurance	5.40
617-49860-200	Office Supplies	25.04
617-49860-211	Cleaning Supplies	452.77
617-49860-217	Other Operating Supplie	61.75
617-49860-254	Soft Drinks & Mix	205.24
617-49860-259	Non- Alcoholic	25.00
617-49860-321	Telephone	59.75
617-49860-322	Postage	1.41
617-49860-326	Data Processing	621.16
617-49860-350	Printing & Design	387.50
617-49860-381	Electric Utility	1,411.68
617-49860-382	Water Utility	112.94
617-49860-383	Gas Utility	153.85
617-49860-385	Sewer Utility	208.26
617-49860-402	Repairs & Maint - Struct	50.00
700-21701	Federal Withholding	9,356.35
700-21702	State Withholding	4,737.01
700-21703	FICA Tax Withholding	12,207.06
700-21704	PERA Contributions	21,753.90
700-21705	Retirement	6,701.91
700-21706	Medical Insurance	64,140.07
700-21711	Medicare Tax Withholdi	3,525.64
700-21712	Flex Account	125.00

Account Summary**Account Number**
700-21723**Account Name**
HSA Employee Contribu
Grand Total:**Payment Amount**
584.92

1,858,602.40**Project Account Summary****Project Account Key**
None**Grand Total:****Payment Amount**
1,858,602.40

1,858,602.40✓
CJW
9/15/2022

RESOLUTION #2022 -

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Abstained:

Absent:

PROCLAMATION RECOGNIZING THE GOOD SAMARITAN SOCIETY FOR ITS 100 YEAR ANNIVERSARY

WHEREAS, the Good Samaritan Society begin its work on September 29, 1922 and places a great value upon the well-being of the senior population; and

WHEREAS, the Good Samaritan Society operates more than 200 locations in 24 states; and

WHEREAS, their ministries include housing and care for senior citizens and other persons in need including Independent Living, Assisted Living, Nursing Home and Memory Care facilities; and

WHEREAS, nursing facilities offer supportive services that meet the unique personal needs of our older citizens and they advance a mission of responsibility for them – a responsibility that we all share – by helping them live well and age well; and

WHEREAS, we salute our citizen residing in Windom's Good Samaritan facilities and owe a special, heart-felt thank you to all of the employees of the Good Samaritan Society for their dedication to service; and

WHEREAS, the aging of America is placing new demands on long-term care providers and nursing home care is an integral part of America's health care system.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM,
MINNESOTA, AS FOLLOWS:**

1. Recognize the 100 year Anniversary of the Good Samaritan Society and its presence in Windom.

Adopted this 20th day of September, 2022.

Dominic Jones, Mayor

ATTEST: _____
Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: City Administrator
DATE: April 29, 2022
RE: USDA Grant – Fire Department Equipment
DEPT: Fire Department
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Conduct the public hearing that is required by USDA.
2. Approve the Letter of Conditions, Letter of Intent, Ops Budget and Obligation of Funds.
3. Approve forward funding of \$78,840 from the 2023 CIP Budget to cover these projects.

Issue Summary/Background

On September 6, 2022 the City Council set a public hearing for the purposes of utilizing USDA funds for the purchase of Fire Department equipment. This equipment will include replacing a boat, 6-wheeler and first response truck. This public hearing is part of the USDA process.

The City's pre-application for the equipment identified \$125,000 for the needed items. This USDA funding will be for \$65,000 and requires a \$60,000 local match.

Following completion of the public hearing the City Council is requested to approve the Letters of Conditions and Intent, along with the project budget and obligation of funds. The Mayor and/or City Administrator will execute these documents upon approval by the City Council.

Fiscal Impact

The current boat was purchased in 1985, the existing six-wheeler was purchased in 2005 and truck is over 25 years old, the age of these units places them at the end of the manufacturer's life and needs to be replaced. This USDA grant will lessen the cost to the City's cost by just over 50%.

The City Council previously set-aside local matching funds of \$126,975 for USDA several grant applications. Of these funds \$20,815 was expended for Police Department for radios, \$55,000 was committed as USDA match for Fire turn-out gear and \$70,000 was committed for USDA match for additional radios. As such, if the City Council decides to move ahead with the USDA grant for Fire Equipment outlined herein additional local funds must be allocated to provide for the necessary match.

Attachments

1. USDA Letter of Conditions, Letter of Intent, Operational Budget and Obligation of Funds forms.



United States Department of Agriculture

September 20, 2022

City of Windom
444 9th St.
Windom, MN 56101

Subject: Letter of Conditions for a Community Facilities Program Grant
Fire Department Vehicles

Dear Honorable Mayor:

This letter, with attachments, establishes conditions that must be understood and agreed to by the applicant before further consideration may be given to their application. Any changes in project cost, source of funds, scope of services, or any other significant changes (this includes significant changes in the applicant's financial condition, operation, organizational structure, or executive leadership) in the project or applicant must be reported to and approved by USDA Rural Development by written amendment to this letter. Any change not approved by USDA Rural Development will be cause for discontinuing processing of the application.

This letter is not to be considered as grant approval or as representation to the availability of funds. The application can be processed on the basis of a USDA Rural Development grant not to exceed \$65,000. Funds for this project are provided by the Rural Housing Service (RHS).

Please complete and return the attached Form RD 1942-46, "Letter of Intent to Meet Conditions," and Form RD 1940-1, "Request for Obligation of Funds," within the next ten (10) days, if you desire that we give further consideration to your application. The execution of these and all other documents required by USDA Rural Development must be authorized by appropriate resolutions of the applicant's governing body.

The grant will be considered approved on the date Form RD 1940-1, "Request for Obligation of Funds," is mailed by USDA Rural Development.

Project Budget—Based on Standard Form 424, "Application for Federal Assistance," the project cost and funding will be as follows:

a.	<u>Project Cost</u>	<u>Total</u>
	6-Wheeler	\$35,000
	Rescue Boat	\$15,000
	First Responder Truck	\$75,000
	TOTAL:	\$125,000

Rural Development • Faribault, MN Office
1810 30th St NW, Suite 3 • Faribault, MN 55021
Voice (507) 332-7418 • Fax (855) 804-4099 • TDD (530) 792-5848

USDA is an equal opportunity provider, employer and lender.

b. Source of Funds

Applicant Contribution	\$60,000
USDA Grant	\$65,000
TOTAL:	\$125,000

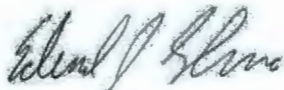
Any changes in funding sources following obligation of Agency funds must be reported to the processing official. Project feasibility and funding will be reassessed if there is a significant change in project costs after bids are received. If actual project costs exceed the project cost estimates, an additional contribution by the borrower may be necessary.

Section I of the attached conditions (Items 1-8) must be satisfied prior to grant closing or before construction begins, whichever occurs first, in either case not later than six (6) months from the date of this letter. In the event the project has not advanced to the point of construction within twelve (12) months/six to nine months for equipment type purchases (6-9), USDA Rural Development reserves the right to discontinue the processing of the application.

In addition to the conditions in Sections I-II, the applicant must fully comply with all requirements on Form RD 3570-3, Community Facilities Grant Agreement. The Agency reserves the right to cancel funds if the applicant does not fully comply with all requirements as presented or subsequently modified, as needed.

If you have any questions, feel free to contact this office.

Sincerely,



Edward Gilmore
Area Specialist

cc: Community Programs Director, USDA Rural Development

ATTACHMENT TO LETTER OF CONDITIONS

SECTION I. CONDITIONS TO BE SATISFIED PRIOR TO GRANT CLOSING OR BEFORE CONSTRUCTION BEGINS, WHICHEVER OCCURS FIRST

1. Disbursement of Funds

- a. The applicant will provide evidence that funds from other sources will be made available for the project cost in the amount of \$60,000. This evidence should include a copy of the loan/grant award that addresses how funds will be disbursed.
- b. The applicant's contribution of funds toward the project cost shall be considered the first funds expended and must be deposited in its project account before construction is started. After providing for all authorized costs, any remaining RHS project funds will be considered RHS grant funds and refunded to RHS. For CF Direct Loan and Grant combination projects, if the amount of unused RHS project funds exceeds the RHS grant, that part would be RHS loan funds.
- c. Agency funds will not be used to pre-finance funds committed to the project from other sources

2. Security Requirements

- a. The applicant will be required to complete and execute Form RD 3570-03, "Community Facilities Grant Agreement" prior to grant closing.
- b. The grantee understands that any property acquired or improved with Federal grant funds may have use and disposition conditions which apply to the property as provided by 2 CFR part 200 in effect at this time and as may be subsequently modified.
- c. The grantee understands that any sale or transfer of property is subject to the interest of the United States Government in the market value in proportion to its participation in the project as provided by 2 CFR part 200 in effect at this time and as may be subsequently modified.
- d. In accordance with 2 CFR 200.330, the grantee understands that it must submit regular reports on the status of real property in which the Federal Government retains an interest. Reports shall be submitted annually for the first three years of the award and every five years thereafter on SF-429 Real Property Status Report, or similar format.

3. Insurance and Bonding Requirements

The applicant must provide evidence of adequate insurance and fidelity bond coverage by grant closing or start of construction, whichever occurs first. Adequate coverage, in accordance with USDA Rural Development's regulations, must then be maintained for the life of the grant. It is the responsibility of the applicant and not that of USDA Rural

Development to assure that adequate insurance and fidelity bond coverage is maintained. Applicants are encouraged to review coverage amounts and deductible provisions with their attorney, consulting engineer, and/or insurance provider(s).

- a. Property Insurance—Fire and extended coverage will be required on all above-ground structures, including applicant-owned equipment and machinery housed therein. Provide USDA Rural Development with proof of coverage.
- b. Workers' Compensation Insurance—The applicant will be required to carry workers' compensation insurance for all employees in accordance with California law. Provide USDA Rural Development with proof of coverage.
- c. General liability and vehicular coverage must be maintained—Provide USDA Rural Development with proof of coverage.

4. **Civil Rights & Equal Opportunity**

The grantee has received an award of Federal funding and is required to comply with U.S. statutory and public policy requirements, including but not limited to:

- a. Age Discrimination Act of 1975 – This Act (42 U.S.C. 6101 et seq.) provides that no person in the United States shall on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
- b. Agency financial programs must be extended without regard to race, color, religion, sex, national origin, marital status, age, or physical or mental handicap. The recipient must display posters (provided by the Agency) informing users of these requirements, and the Agency will monitor the recipient's compliance with these requirements during regular compliance reviews.
- c. The applicant is subject to a pre-grant closing civil rights compliance review by USDA Rural Development.
- d. As a recipient of Rural Development funding, you are required to post a copy of the Non-Discrimination Statement listed below in your office and include in full, on all materials produced for public information, public education, and public distribution both print and non-print.

Non-Discrimination Statement

"This institution is an equal opportunity provider and employer."

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at <https://www.ocio.usda.gov/document/ad-3027>, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information

requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

If the material is too small to permit the full statement to be included, the material at a minimum includes the statement in print size no smaller than the text that "This institution is an equal opportunity provider and employer."

5. Environmental Reviews

The project as proposed has been evaluated to be consistent with the National Environmental Policy Act. Other Federal, State, tribal, and local laws, regulations and or permits may apply or be required. During any stage of project development, including construction, should environmental issues develop which require mitigation measures, USDA Rural Development applicants are required to notify USDA Rural Development and comply with such mitigation measures. Failure by an applicant to implement mitigation measures may disqualify the project from Agency funding. Mitigation measures identified or prepared as part of the CEQA and NEPA environmental process must be implemented. If the project or any project element deviates from or is modified from the originally approved project, additional environmental review may be required.

This proposal qualifies as a categorical exclusion in accordance with § 1970.53(a)(2).

6. Electronic Funds Transfer

All grant funds will be transferred to grantees via Electronic Funds Transfer/Automated Clearinghouse Systems (EFT/ACH). Normal transfers will be ACH, with money being placed in the grantees account two business days after the USDA processing office approves the pay request. The applicant must submit the Electronic Funds Transfer Form containing the banking (ACH) information to the USDA Servicing Office at least 45 days prior to the date of grant closing. Failure to do so could delay grant closing.

7. System for Award Management Registration and Unique Entity ID

You as the recipient must maintain the currency of your information in the System for Award Management (SAM) until you submit the final financial report required under this award and all grant funds under this award have been disbursed or de-obligated, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term. Recipients can register on-line at (<https://www.sam.gov>) You as the recipient may not make a sub-award to an entity unless the entity has provided its Unique Entity ID from SAM.gov to you.

8. Suspension and Debarment Screening

You will be asked to provide information on the principals of your organization. Agency staff must conduct screening for suspension and debarment of the entity, as well as its principals through the Do Not Pay Portal.

-
- a. Principal –
 - i. An officer, director, owner, partner, principal investigator, or other person within a participant with management or supervisory responsibilities related to a covered transaction; or
 - ii. A consultant or other person, whether or not employed by the participant or paid with federal funds, who –
 - 1. Is in a position to handle federal funds.
 - 2. Is in a position to influence or control the use of those funds; or,
- Occupies a technical or professional position capable of substantially influencing the development or outcome of an activity required to perform the covered transaction. (2 CFR §180.995)

SECTION II. GRANT CONDITIONS TO BE SATISFIED AFTER PROJECT COMPLETION

1. Financial Statements

To be submitted on an annual basis in accordance with the following:

- a. An annual audit under the Single Audit Act is required if the recipient expends \$750,000 or more in Federal financial assistance per fiscal year. The total Federal funds expended from all sources shall be used to determine Federal financial assistance expended. Expenditures of interim financing are considered Federal expenditures.

All audits are to be performed in accordance with 2 CFR Part 200, Subpart F, as adopted by USDA through 2 CFR Part 400. Further guidance on preparing an acceptable audit can be obtained from the Agency. The audit must be prepared by an independent licensed Certified Public Accountant, or a State or Federal auditor if allowed by State law, and must be submitted within 9 months of the recipients fiscal year end.

- b. For local governments and Indian tribes, an audit in accordance with State or local law or regulation or regulatory agency requirements must be submitted when you expend less than \$750,000 in Federal financial assistance per fiscal year. These audits shall be submitted to USDA no later than 150 days after the end of the borrower's fiscal year.
- c. All borrowers exempt from USDA audit requirements and who do not otherwise have annual audits, will within 60 days following the end of the borrower's fiscal year furnish USDA with annual financial statements, consisting of a verification of the organization's balance sheet and statement of income and expenses. The recipient may use Form RD 442-2, "Statement of Budget, Income and Equity," and 442-3, "Balance Sheet," or similar format to provide the financial information.

2. **Audit agreement**—If you are required to obtain the services of a licensed Certified Public Accountant (CPA), you must enter into a written audit agreement with the auditor. The audit agreement may include terms and conditions that you and auditor deem appropriate.

Form RD 1942-46
(Rev. 6-10)

UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT

FORM APPROVED
OMB NO. 0575-0015
OMB NO. 0570-0062

LETTER OF INTENT TO MEET CONDITIONS

Date 09-20-2022

TO: United States Department of Agriculture

Rural Development

(Name of USDA Agency)

1810 30th St NW
Faribault, MN 55021

(USDA Agency Office Address)

We have reviewed and understand the conditions set forth in your letter dated 09-20-2022 . It is our intent to meet all of them not later than 06-20-2023 .

City of Windom

(Name of Association)

BY _____

Mayor

(Title)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a persons is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0570-0062. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data. needed, and completing and reviewing the collection of information.

REQUEST FOR OBLIGATION OF FUNDS

INSTRUCTIONS-TYPE IN CAPITALIZED ELITE TYPE IN SPACES MARKED () Complete Items 1 through 29 and applicable Items 30 through 34. See FMI.			
1. CASE NUMBER ST CO BORROWER ID 27-017-*****5647		LOAN NUMBER 03	FISCAL YEAR 22
2. BORROWER NAME City of Windom 444 9th St Windom, MN 56101		3. NUMBER NAME FIELDS (1, 2, or 3 from Item 2)	
		4. STATE NAME Minnesota	
		5. COUNTY NAME Cottonwood	
GENERAL BORROWER/LOAN INFORMATION			
6. RACE/ETHNIC CLASSIFICATION 1 - WHITE 2 - BLACK 3 - AI/AN 4 - HISPANIC 5 - A/PI	7. TYPE OF APPLICANT 1 - INDIVIDUAL 2 - PARTNERSHIP 3 - CORPORATION 4 - PUBLIC BODY 5 - ASSOC. OF FARMERS 6 - ORG. OF FARMERS 7 - NONPROFIT-SECULAR 8 - NONPROFIT-FAITH BASED 9 - INDIAN TRIBE 10 - PUBLIC COLLEGE/UNIVERSITY 11 - OTHER	8. COLLATERAL CODE 1 - REAL ESTATE SECURED 2 - REAL ESTATE AND CHATTEL 3 - NOTE ONLY OR CHATTEL ONLY 4 - MACHINERY ONLY 5 - LIVESTOCK ONLY 6 - CROPS ONLY 7 - SECURED BY BONDS 8 - RLF ACCT	9. EMPLOYEE RELATIONSHIP CODE 1 - EMPLOYEE 2 - MEMBER OF FAMILY 3 - CLOSE RELATIVE 4 - ASSOC.
10. SEX CODE 1 - MALE 2 - FEMALE	11. MARITAL STATUS 1 - MARRIED 2 - SEPARATED 3 - UNMARRIED (INCLUDES WIDOWED/DIVORCED)	12. VETERAN CODE 1 - YES 2 - NO	13. CREDIT REPORT 1 - YES 2 - NO
14. DIRECT PAYMENT (See FMI)	15. TYPE OF PAYMENT 1 - MONTHLY 2 - ANNUALLY 3 - SEMI-ANNUALLY 4 - QUARTERLY	16. FEE INSPECTION 1 - YES 2 - NO	
17. COMMUNITY SIZE 1 - 10,000 OR LESS (FOR SFH AND HPG ONLY) 2 - OVER 10,000		18. USE OF FUNDS CODE (See FMI)	
COMPLETE FOR OBLIGATION OF FUNDS			
19. TYPE OF ASSISTANCE 237 (See FMI)	20. PURPOSE CODE 8	21. SOURCE OF FUNDS	22. TYPE OF ACTION 1 - OBLIGATION ONLY 2 - OBLIGATION/CHECK REQUEST 3 - CORRECTION OF OBLIGATION
23. TYPE OF SUBMISSION 1 - INITIAL 2 - SUBSEQUENT	24. AMOUNT OF LOAN	25. AMOUNT OF GRANT \$65,000.00	
26. AMOUNT OF IMMEDIATE ADVANCE	27. DATE OF APPROVAL MO DAY YR	28. INTEREST RATE 0 %	29. REPAYMENT TERMS
COMPLETE FOR COMMUNITY PROGRAM AND CERTAIN MULTIPLE-FAMILY HOUSING LOANS			
30. PROFIT TYPE 1 - FULL PROFIT 2 - LIMITED PROFIT 3 - NONPROFIT			
COMPLETE FOR EM LOANS ONLY		COMPLETE FOR CREDIT SALE-ASSUMPTION	
31. DISASTER DESIGNATION NUMBER (See FMI)		32. TYPE OF SALE 1 - CREDIT SALE ONLY 2 - ASSUMPTION ONLY 3 - CREDIT SALE WITH SUBSEQUENT LOAN 4 - ASSUMPTION WITH SUBSEQUENT LOAN	
FINANCE OFFICE USE ONLY		COMPLETE FOR FP LOANS ONLY	
33. OBLIGATION DATE MO DA YR		34. BEGINNING FARMER/RANCHER (See FMI)	

If the decision contained above in this form results in denial, reduction or cancellation of USDA assistance, you may appeal this decision and have a hearing or you may request a review in lieu of a hearing. Please use the form we have included for this purpose.

Position 2

ORIGINAL - Borrower's Case Folder

COPY 1 - Finance Office

COPY 2 - Applicant/Lender

COPY 3 - State Office

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0062. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

CERTIFICATION APPROVAL

For All Farmers Programs

EM, OL, FO, and SW Loans

This loan is approved subject to the availability of funds. If this loan does not close for any reason within 90 days from the date of approval on this document, the approval official will request updated eligibility information. The undersigned loan applicant agrees that the approval official will have 14 working days to review any updated information prior to submitting this document for obligation of funds. If there have been significant changes that may affect eligibility, a decision as to eligibility and feasibility will be made within 30 days from the time the applicant provides the necessary information.

If this is a loan approval for which a lien and/or title search is necessary, the undersigned applicant agrees that the 15-working-day loan closing requirement may be exceeded for the purposes of the applicant's legal representative completing title work and completing loan closing.

35. **COMMENTS AND REQUIREMENTS OF CERTIFYING OFFICIAL**

Approval of financial assistance is subject to the availability of funds. Subject to the Letter of Conditions dated 09.20.22 and any amendments. Grant is subject to 1940-1, Attachment 1. Funds may only be used for the costs related to the purchase of fire department vehicles and related equipment.

36. I HEREBY CERTIFY that I am unable to obtain sufficient credit elsewhere to finance my actual needs at reasonable rates and terms, taking into consideration prevailing private and cooperative rates and terms in or near my community for loans for similar purposes and periods of time. I agree to use the sum specified herein, subject to and in accordance with regulations applicable to the type of assistance indicated above, and request payment of such sum. I agree to report to USDA any material adverse changes, financial or otherwise, that occur prior to loan closing. I certify that no part of the sum specified herein has been received. I have reviewed the loan approval requirements and comments associated with this loan request and agree to comply with these provisions.

(For FP loans at eligible terms only) If this loan is approved, I elect the interest rate to be charged on my loan to be the lower of the interest rate in effect at the time of loan approval or loan closing. If I check "NO", the interest rate charged on my loan will be the rate specified in Item 28 of this form. ☐ YES ☐ NO

WARNING: Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined under this title or imprisoned not more than five years, or both."

Date September 20, 20 22

(Signature of Applicant)

Date _____, 20 _____

(Signature of Co-Applicant)

37. I HEREBY CERTIFY that all of the committee and administrative determinations and certifications required by regulations prerequisite to providing assistance of the type indicated above have been made and that evidence thereof is in the docket, and that all requirements of pertinent regulations have been complied with. I hereby approve the above-described assistance in the amount set forth above, and by this document, subject to the availability of funds, the Government agrees to advance such amount to the applicant for the purpose of and subject to the availability prescribed by regulations applicable to this type of assistance.

(Signature of Approving Official)

Typed or Printed Name: Terry Louwagie

Date Approved: _____

Title: Community Programs Director

38. TO THE APPLICANT: As of this date _____, this is notice that your application for financial assistance from the USDA has been approved, as indicated above, subject to the availability of funds and other conditions required by the USDA. If you have any questions contact the appropriate USDA Servicing Office.

ATTACHMENT 1

The grantee understands the requirements for receipt of funds under the Community Facilities Grant Program. The grantee assures and certifies that it is in compliance with all applicable laws, regulations, Executive Orders, and other applicable requirements, including those set forth in Form RD 3570-3, 7 CFR parts 3015, 3016, or 3019 as subsequently modified, and the letter of conditions. The following conditions may apply if CFG Funds were used to purchase equipment or obtain or improve real property:

- (1) The grantee understands that any property acquired or improved with Federal grant funds may have use and disposition conditions which apply to the property as provided by 7 CFR parts 3015, 3016, or 3019 in effect at this time and as may be subsequently modified.
- (2) The grantee understands that any sale or transfer of property is subject to the interest of the United States Government in the market value in proportion to its participation in the project as provided by 7 CFR parts 3015, 3016, or 3019 in effect at this time and as may be subsequently modified.

Name Windom, City Of		Address 444 9th St		Windom, MN 56101-	
Applicant Fiscal Year From		County Cottonwood		State (Including ZIP Code) MN 56101-	
	To	20	20	20	22
		(1)	(2)	(3)	(4)
OPERATING INCOME					First Full Year (5)
1. Tax Receipts		0	0	0	534,395
2. State		0	0	0	1,588,681
3. Misc. Rev		0	0	0	559,420
4. Interfund		0	0	0	245,000
5. Miscellaneous		0	0	0	0
6. Less: Allowances and Deductions	(	)	(	)	(
7. Total Operating Income (Add Lines 1 through 6)		0	0	0	2,927,496
OPERATING EXPENSES					
8. Culture & Rec		0	0	0	260,480
9. General Government		0	0	0	472,833
10. Public Safety		0	0	0	1,588,375
11. Public Safety		0	0	0	27,245
12. Public Works		0	0	0	578,563
13.					
14.					
15. Interest (RD)		0	0	0	0
16. Depreciation		0	0	0	0
17. Total Operating Expense (Add lines 8 through 16)		0	0	0	2,927,496
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)		0	0	0	0
NONOPERATING INCOME					
19.					
20.					
21. Total Nonoperating Income (Add Lines 19 and 20)		0	0	0	0
22. NET INCOME (LOSS) (Add Lines 18 and 21) (Transfer to Line A Schedule 2)		0	0	0	0

Budget and Projected Cash Flow Approved by Governing Body

Attest: _____ 9/20/22
Administration Date

Mayor Date

PROJECTED CASH FLOW

	20	20	20	20 22	First Full Year
A. Line 22 from Schedule 1 Income (Loss)	0	0	0	0	0
Add					
B. Items in Operations not Requiring Cash:					
1. Depreciation (Line 16, Schedule 1)	0	0	0	0	0
2. Others: _____	0	0	0	0	0
C. Cash Provided from:					
1. Proceeds from RD loan/grant	0	0	0	65,000	0
2. Proceeds from others	0	0	0	0	0
3. Increase (Decrease) in Accounts Payable, Accruals and other Current Liabilities	0	0	0	0	0
4. Decrease (Increase) in Accounts Receivable, inventories and Other Current Assets (Exclude Cash)	0	0	0	0	0
5. Other: _____	0	0	0	0	0
6. _____	0	0	0	0	0
D. Total all A, B and C Items	0	0	0	65,000	0
E. Less: Cash Expended for:					
1. All Construction, Equipment and New Capital Items (Loan and grant funds)	0	0	0	125,000	0
2. Replacement and Additions to Existing Property, Plant and Equipment	0	0	0	0	0
3. Principal Payment RD Loan	0	0	0	0	0
4. Principal Payment Other Loans	0	0	0	0	0
5. Other: _____	0	0	0	0	0
6. Total E 1 through 5	0	0	0	125,000	0
Add					
F. Beginning Cash Balances	0	0	0	2,081,000	2,021,000
G. Ending Cash Balances (Total of D minus E 6 plus F)	0	0	0	2,021,000	2,021,000
Item G Cash Balances Composed of:					
Construction Account	0	0	0	0	0
Revenue Account	0	0	0	0	0
Debt Payment Account	0	0	0	0	0
O&M Account	0	0	0	0	0
Reserve Account	0	0	0	0	0
Funded Depreciation Account	0	0	0	0	0
Others: _____	0	0	0	0	0
Total - Agrees with Item G	0	0.00	0.00	0.00	0.00

BUDGET ATTACHMENT

Income Detail

<u>Income Source</u>	<u>Year1_0</u>	<u>Year2_0</u>	<u>Year3_0</u>	<u>Year4_2022</u>	<u>First Full Year</u>
Tax Receipts	0.00	0.00	0.00	534,395.00	534,395.00
State	0.00	0.00	0.00	1,588,681.00	1,588,681.00
Other	0.00	0.00	0.00	559,420.00	559,420.00
Other	0.00	0.00	0.00	245,000.00	245,000.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Less: Allowances and	0.00	0.00	0.00	0.00	0.00
TOTALS				2,927,496	2,927,496

Expense Detail

<u>Expense Source</u>	<u>Year1_0</u>	<u>Year2_0</u>	<u>Year3_0</u>	<u>Year4_2022</u>	<u>First Full Year</u>
Other	0.00	0.00	0.00	260,480.00	260,480.00
Interest	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
General Government	0.00	0.00	0.00	472,833.00	472,833.00
Public Safety	0.00	0.00	0.00	1,588,375.00	1,588,375.00
Public Safety	0.00	0.00	0.00	27,245.00	27,245.00
Public Works	0.00	0.00	0.00	578,563.00	578,563.00
TOTALS				2,927,496	2,927,496

RESOLUTION #2022-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM KWIK TRIP TO THE WINDOM POLICE DEPARTMENT

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Kwik Trip is a supporter of the City of Windom Police Department for their service to the Community; and

WHEREAS, the City of Windom has received a donation from Kwik Trip of \$1,000 for the Windom Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$1,000 from Kwik Trip for the Police Department to be used by the department for equipment.

Adopted by the Council this 20th day of September, 2022.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2022-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FOR THE WINDOM COMMUNITY CENTER FROM BOB BYERS ESTATE

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Bob Byers Estate is a supporter of the City of Windom Community Center for the service the facility provides to the Community; and

WHEREAS, the Windom Community Center has received a donation from Byers Estate of approximately \$61,000.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
WINDOM, MINNESOTA, AS FOLLOWS:**

1. The City Council accepts the donation of approximately \$61,000 from the Bob Byers Estate to be used at the Windom Community Center.
2. The Mayor and/or the City Administrator are hereby authorized and directed to sign any required documents, in the name of the City of Windom, to complete the acceptance of the donation.

Adopted by the Council this 20th day of September, 2022.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2022-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FOR THE CITY OF WINDOM/WINDOMNET FROM BOB BYERS ESTATE

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Bob Byers Estate is a supporter of the City of Windom/Windomnet for the Telecommunication services that Windomnet provides to the Community; and

WHEREAS, WindomNet has received a donation from Bob Byers Estate of approximately \$40,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The City Council accepts the donation of approximately \$40,000 from the Bob Byers Estate to be used for Telecommunication services provided by WindomNet.
2. The Mayor and/or the City Administrator are hereby authorized and directed to sign any required documents, in the name of the City of Windom, to complete the acceptance of the donation.

Adopted by the Council this 20th day of September, 2022.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Jason Sykora, Electric Superintendent
DATE: September 1, 2022
RE: Transmission Line Reconstruction
DEPT: Electric
CONTACT: Jason Sykora: Jason.Sykora@windommn.com

Recommendations/Options/Action Requested

Utility Commission and Staff recommends that the City Council take the following action:

1. Accept the bid from IES for a total price of \$2,999,408.32.

Issue Summary/Background

In November of 2018 the Utility Commission approved DGR to conduct a transmission line study to determine if the line needs to be replaced. After the study was completed in the spring of 2019 DGR's recommendation was that the line was at the end of life and plans should be made to reconstruct the line.

Since then Staff and DGR have been working on the design along with securing easements and permits to construct the line. There were some delays due to Covid.

The project went out to bid on August 3rd 2022 and closed on September 7th. Seven bids were received from qualified bidders. The bids ranged from \$2,999,408.32 to \$5,963,086.86. The engineers estimate in April 2019 was \$2,625,000.00. The updated Engineer estimate before going out to bid was between \$3 and \$3.2 million.

Substantial completion of the project is set for August 30th, 2023.

Fiscal Impact

The funds would come from the Electric Reserves. Fund will be recovered through the Attachment O over the 40 year life of the asset.

Attachments

1. Recommendation letter from DGR
2. Bid form Tabulation
3. Resolution to accept Bid



September 8, 2022

City of Windom
Attn: Jason Sykora, Electric Superintendent
1105 1st Avenue
Windom, MN 56101

RE: **Recommendation of Award of Contract**
69 kV Transmission Line Reconstruction
DGR Project No. 425303

Dear Jason:

We have reviewed the bids received on September 7, 2022 for the above-referenced project. A bid summary form and detailed tabulation of the bid results is enclosed. We have checked the bids for mathematical accuracy and compliance with the bid specifications. We are hereby prepared to offer the following recommendation.

There were seven (7) responsive bids received ranging in price from \$2,999,408.32 to \$5,963,086.86. The apparent low bid evaluated was, IES Commercial Inc., who submitted a total price of \$2,999,408.32. IES has successfully completed similar projects for us in the past, and we know of no reasons why they would not perform well on this project. We recommend that you award the contract to IES for a total price of \$2,999,408.32.

Please review our recommendation and feel free to contact us with any questions you or the Board may have. Please let us know when an award has been made, and we will proceed with preparing the Contract Documents for signatures. We will be sending a copy of the bid summary to all bidders and plan holders.

Best Regards,

DGR Engineering

A handwritten signature in black ink, appearing to read "Dennis Haselhoff".

Dennis Haselhoff, P.E.
Enclosure: Bid Summary and Tabulation
DJH:ste



ENGINEERING
1302 South Union Street
Rock Rapids, Iowa 51246
DGR Project No. 425303

BID SUMMARY
69 kV TRANSMISSION LINE RECONSTRUCTION
CITY OF WINDOM
WINDOM, MN

Bid Letting: September 7, 2022 - 1:30 PM
City Hall
Page 1 of 1

Bidder and Address	Bid Security	Acknowledge Addendum No. 1	Total Base Bid	Comments
IES Commercial Inc. 120 S Lincoln Street, PO Box 27 Holdrege, NE 68949	10% Bid Bond	Yes	\$2,999,408.32	
Watts Electric Company 13351 Dovers Street Waverly, NE 68462	10% Bid Bond	Yes	\$3,202,590.49	
Hooper Corporation 6450 Peterson Crossing Blvd DeForest, WI 53532	10% Bid Bond	Yes	\$4,172,944.25	
Cable Communications Services LLC 7200 Shadowland Court Black Hawk, SD 57718	10% Bid Bond	Yes	\$4,283,416.80	
Highline Construction, Inc. 16124 Old Lake Road Paynesville, MN 56362	10% Bid Bond	Yes	\$4,512,568.00	
Brink Constructors, Inc. 2950 North Plaza Drive Rapid City, SD 57702	10% Bid Bond	No	\$4,565,415.06	
Michels Power, Inc. 1776 East Shady Lane Neenah, WI 54956	10% Bid Bond	Yes	\$5,963,086.86	

* Shaded cell indicates corrected price.

RESOLUTION #2021-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

A RESOLUTION AWARDING THE CONTRACT FOR THE "TRANSMISSION LINE RECONSTRUCTION PROJECT"

WHEREAS, pursuant to an advertisement for bids for the project entitled "Transmission Line Reconstruction Project", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

	Bid Amount
IES Commercial Inc.	\$2,999,408.32
Watts Electric Company	\$3,202,590.49
Hooper Corporaton	\$4,172,944.25
Cable Communications	\$4,283,416.80
Highline Construction Inc.	\$4,512,568.00
Brink Constructors, Inc.	\$4,565,145.06
Michels Power, Inc.	\$5,963,086.86

AND WHEREAS, it appears the lowest responsible bidder is:

	Bid Amount
IES Commercial	\$2,999,408.32

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
WINDOM, MINNESOTA, AS FOLLOWS:**

1. A "Notice of Award" shall be issued to the above low bidder.
2. The Mayor and City Administrator are hereby authorized and directed to enter into the contract with the above low bidder, in the name of the City of Windom, for the completion of the project entitled "Transmission Line Reconstruction Project" according to the plans and specifications. Copies of the plans and specifications are on file in the Office of the City Administrator.

Adopted by the Council this 20th day of September, 2022.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Steve Nasby, City Administrator and Cheryl Ulferts, Finance Director/Controller
DATE: September 15, 2022
RE: 2023 Budget Proposal and Preliminary Levy
DEPT: Administration and Finance
CONTACT: Steve Nasby: Steve.Nasby@windommn.com or Cheryl Ulferts: Cheryl.Ulferts@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Set the 2023 Preliminary Tax Levy for a not to exceed amount of \$2,404,618 which is an 6.71% increase from 2022 equaling \$151,224

2023 Budget Proposal

Attached for your reference are the preliminary budget data for 2023 (Exhibit A). The 2023 budget numbers are based upon budget adjustments in operational costs for salaries/benefits, goods & services and expectations for contracted items (e.g. property and casualty insurance, workers compensation, billing, etc.).

Key factors for the preliminary budget included the following:

- Inflationary price increases on supplies – All Items CPI up 9.1% July 2022
- Fuel prices 49% higher than a year ago
- Equipment price increases and surcharges
- Health Insurance costs up 9.5%
- Workers Comp, Property, Liability & Auto Insurance costs projected to be up 10%
- 2023 Local Government Aid from the State – only 1.25% higher than 2022
- No Small Cities Street Improvement Funds from the State in 2023 (\$77,244 loss)

American Recovery Plan Funds

In 2021 and 2022 American Recovery Plan funds totaling \$475,728 were provided directly to the City. In May 2022 the City Council used \$20,198 to fund replacement radars for Windom PD and the purchase of a drone. The balance of these funds remains available for general government use. According to the current rules, the City has until the end of 2024 to use these funds for eligible expenses.

A new Fire Engine was delivered in 2022, with a balance due of \$239,817, which was paid by the General Fund reserve. This purchase was planned to be part of a General Obligation equipment bond financing package along with the Dump/Snow Plow trucks but supply shortages and delivery delays made this not possible. Staff is recommending to use the remaining American Recovery Plan Funds to cover the majority of the expenses for these capital purchases, which will eliminate the need to enter into additional debt (GO Equipment Bond) and on-going debt service payments.

Budget for Capital Improvements Plan (CIP)

Attached is the CIP Summary by Department (Exhibit B). A detailed listing will be provided for the October budget work sessions as it provides additional detail and shows the anticipated funding sources for the projects. The budgeted amount for 2023 expenditure is \$210,000, which is consistent with the starting point for previous budget discussions.

Debt Service Levy

The payments due within the 2023 Debt Service Levy total \$549,412. Exhibit C shows the Debt Service Levy requirements for the next five years. No new debt was added during 2022 and if American Recovery Plan Funds are used for the Fire Truck and Dump\Snow Plow trucks no new debt is anticipated for 2023.

General Fund Reserve

Exhibit D shows the General Fund Reserve and the various levels of available funds depending on the City Council adopted reserve funds range of 35-60%. Exhibit D also shows the previously committed expenditures approved by the City Council.

This fund's position with the 2022 expenditures (budgeted use and partial Fire Engine purchase) is estimated to be at 70.3% based on 2023 budgeted expenses. Please note that the 4th Avenue Improvement bond, 2007 & 2009 Street Project bonds are closing out and the negative balances on these accounts will show up as an adjustment, thus lessening the available reserve. Including the prior uses and funded adjustments the City is able to maintain a reserve at 52.4% at a level within our policy to allow the City Council continued flexibility should unforeseen expenses or opportunities arise during the year.

If the City Council does want to use some additional monies from the General Fund Reserve staff recommends that it be only for one-time capital purchases and not to fund on-going operational costs or on-going debt service.

Property Tax Levy

The long-standing goal of the City Council has been to maintain or reduce the City's tax rate and to remain competitive with peer communities. Please note that all communities will be met with the challenge of keeping taxes stable within the current high inflationary economic climate.

The 2022 Property Tax Levy was \$2,253,394 (up 2.98% from 2021) producing a tax rate of .71827, which was up slightly from .070387 in 2021. The proposed Property Tax Levy for 2023 will lower the tax rate due to the increase in the tax base value of the community, which grew at 17.31% according to the County Assessor's valuations. Even with a higher tax levy, the City's tax rate will continue to decrease as the taxable values are growing faster than the rate of the property tax levy increases.

The City Council needs to set the preliminary property tax levy by September 30, 2022. **Staff's recommendation is for the City Council to set an 6.71% preliminary levy increase.** The final property tax levy can always go down, but not up, from the preliminary levy.

Fiscal Impact

The City property tax increase impact per \$100,000 of tax-valued residential property is estimated at \$41 per year and \$105 for each \$100,000 of commercial value.

Attachments

1. 2023 Proposed Summary Budget and Worksheets

EXHIBIT A**BUDGET
CITY OF WINDOM
2023 BUDGET YEAR****GENERAL FUND****Operational Revenue and Expenses**

<u>Revenue</u>	<u>2023</u>	<u>2022</u>	<u>% Change</u>	<u>\$ Change</u>
Local Govt Aid (LGA)	\$ 1,608,531	\$ 1,588,681	1.25%	\$ 19,850
Operational Tax Levy	\$ 627,833	\$ 534,395	17.48%	\$ 93,438
Interfund Transfers	\$ 245,000	\$ 245,000	0.00%	\$ -
Misc. Revenue	\$ 593,520	\$ 559,420	6.10%	\$ 34,100
TOTAL	\$ 3,074,884	\$ 2,927,496	5.03%	\$ 147,388
<u>Expenses</u>	<u>2023</u>	<u>2022</u>	<u>% Change</u>	<u>\$ Change</u>
Mayor & Council	\$ 124,784	\$ 136,036	-8.27%	\$ (11,252)
Elections	\$ -	\$ 7,000	0.00%	\$ (7,000)
City Office	\$ 144,128	\$ 132,997	8.37%	\$ 11,131
Planning & Zoning	\$ 186,793	\$ 160,845	16.13%	\$ 25,948
City Hall	\$ 40,550	\$ 35,955	12.78%	\$ 4,595
Police Department	\$ 1,488,480	\$ 1,399,818	6.33%	\$ 88,662
Fire Department	\$ 210,248	\$ 180,077	16.75%	\$ 30,171
Emergency Mgmt	\$ 6,780	\$ 6,280	7.96%	\$ 500
Animal Control	\$ 2,200	\$ 2,200	0.00%	\$ -
Street Department	\$ 580,502	\$ 553,563	4.87%	\$ 26,939
Health/Sanitation	\$ 28,500	\$ 25,000	14.00%	\$ 3,500
Recreation	\$ 49,866	\$ 48,947	1.88%	\$ 920
Parks	\$ 212,054	\$ 211,533	0.25%	\$ 522
Transfers for Fire Equipment	\$ -	\$ 27,247	-100.00%	\$ (27,247)
TOTAL	\$ 3,074,884	\$ 2,927,496	5.03%	\$ 147,388
<u>General Fund Capital</u>	<u>\$ 210,000</u>	<u>\$ 993,113</u>	<u>-78.85%</u>	

**BUDGET
CITY OF WINDOM
2023 BUDGET YEAR**

SPECIAL REVENUE/LEVY FUNDS

<u>Library</u>	<u>2023</u>	<u>2022</u>	<u>Change</u>
+ Tax Levy	\$ 187,385	\$ 202,949	-7.67%
+ Other Revenue	\$ 24,000	\$ 24,000	0.00%
+ Reserves	\$ -	\$ -	0.00%
- Expenses	\$ (208,885)	\$ (224,449)	-6.93%
- Capital Outlay	\$ (2,500)	\$ (2,500)	0.00%
- Debt Service	\$ -	\$ -	0.00%
	\$ -	\$ (0)	
<u>Airport</u>			
+ Tax Levy	\$ 8,064	\$ 8,502	-5.15%
+ Federal State Grants/Aids	\$ 160,346	\$ 119,000	34.74%
+ Other Revenue	\$ 123,100	\$ 107,100	14.94%
- Expenses	\$ (141,510)	\$ (124,602)	13.57%
- Capital Outlay	\$ (150,000)	\$ (110,000)	36.36%
- Debt Service	\$ -	\$ -	0.00%
	\$ -	\$ (0)	
<u>Pool</u>			
+ Tax Levy	\$ 92,779	\$ 77,833	19.20%
+ Other Revenue	\$ 44,700	\$ 42,600	4.93%
+ Reserves	\$ -	\$ -	0.00%
- Expenses	\$ (137,479)	\$ (120,433)	14.15%
- Capital Outlay	\$ -	\$ -	0.00%
- Debt Service	\$ -	\$ -	0.00%
	\$ 0	\$ (0)	
<u>Ambulance</u>			
+ Tax Levy	\$ -	\$ -	0.00%
+ Other Revenue	\$ 830,500	\$ 814,500	1.96%
+ Reserves	\$ 59,378	\$ -	0.00%
- Expenses	\$ (664,878)	\$ (528,313)	25.85%
- Capital Outlay	\$ (225,000)	\$ (125,000)	0.00%
- Debt Service	\$ -	\$ -	0.00%
	\$ 0	\$ 161,187	
<u>EDA</u>			
+ Tax Levy	\$ 176,204	\$ 124,631	41.38%
+ Other Revenue	\$ 57,700	\$ 55,735	3.53%
+ Reserves	\$ -	\$ -	0.00%
+ Interfund Loan Receipts	\$ 900	\$ 29,500	-96.95%
- Expenses	\$ (234,804)	\$ (209,866)	11.88%
+ Non Cash Exp	\$ -	\$ -	0.00%
- Capital Outlay	\$ -	\$ -	0.00%
- Debt Service	\$ -	\$ -	0.00%
	\$ (0)	\$ 0	
<u>Arena</u>			
+ Tax Levy	\$ 272,421	\$ 238,923	14.02%
+ Other Revenue	\$ 172,034	\$ 183,032	-6.01%
+ Reserves	\$ -	\$ -	0.00%
- Expenses	\$ (458,021)	\$ (427,171)	7.22%
- Capital Outlay	\$ -	\$ -	
- Debt Service	\$ (73,434)	\$ (74,784)	0.00%
+ Depreciation	\$ 87,000	\$ 80,000	
	\$ 0	\$ (0)	
<u>Multi-Purpose</u>			
+ Tax Levy	\$ 234,820	\$ 261,283	-10.13%
+ Other Revenue	\$ 143,770	\$ 93,770	53.32%
+ Reserves	\$ -	\$ -	0.00%
- Expenses	\$ (423,590)	\$ (400,053)	5.88%
- Capital Outlay	\$ (15,000)	\$ (15,000)	0.00%
- Debt Service	\$ -	\$ -	0.00%
+ Depreciation	\$ 60,000	\$ 60,000	0.00%
	\$ 0	\$ 0	
Total Levy	\$ 971,673	\$ 914,121	6.30%

**BUDGET
CITY OF WINDOM
2023 BUDGET YEAR**

ENTERPRISE FUNDS

Telecom

	<u>2023</u>	<u>2022</u>	<u>Change</u>
+ Revenue	\$ 2,885,940	\$ 2,813,180	2.59%
+ Special Assessments	\$ -	\$ -	
+ Reserves	\$ -	\$ -	
- Expenses	\$ (2,338,279)	\$ (2,351,385)	-0.56%
- Capital Outlay	\$ -	\$ -	
- Debt Service	\$ (848,276)	\$ (842,970)	0.63%
- Transfer to General	\$ -	\$ -	
+ Depreciation	\$ 352,050	\$ 352,050	0.00%
Cash Flow	\$ 51,435	\$ (29,125)	

Water

+ Revenue	\$ 1,255,400	\$ 1,250,400	0.40%
+ Special Assessments	\$ 1,081	\$ -	#DIV/0!
+ Reserves	\$ -	\$ -	0.00%
- Expenses	\$ (1,182,660)	\$ (1,117,097)	5.87%
- Capital Outlay	\$ (30,000)	\$ (45,000)	-33.33%
- Debt Service	\$ (220,844)	\$ (284,520)	-22.38%
- Transfer to General	\$ -	\$ -	
+ Depreciation	\$ 440,000	\$ 420,000	4.76%
Cash Flow	\$ 262,977	\$ 223,783	

Sewer

+ Revenue	\$ 2,266,300	\$ 2,166,300	4.62%
+ Cost Sharing Funds	\$ 396,468	\$ 396,468	0.00%
+ Special Assessments	\$ 463	\$ -	#DIV/0!
+ Reserves	\$ -	\$ -	
- Expenses	\$ (2,096,206)	\$ (2,113,158)	-0.80%
- Capital Outlay	\$ (40,000)	\$ (165,000)	-75.76%
- Debt Service	\$ (1,025,841)	\$ (1,102,060)	-6.92%
- Transfer to General	\$ -	\$ -	
+ Depreciation	\$ 997,220	\$ 967,220	3.10%
Cash Flow	\$ 498,404	\$ 149,770	

Electric*

+ Revenue	\$ 7,003,385	\$ 6,930,395	1.05%
+ Special Assessments	\$ -	\$ -	
+ Reserves	\$ 3,707,972	\$ 2,467,823	
- Expenses	\$ (6,220,606)	\$ (6,303,218)	-1.31%
- Capital Outlay	\$ (4,940,000)	\$ (3,545,000)	0.00%
- Debt Service	\$ -	\$ -	
- Transfer to General	\$ (200,750)	\$ (200,000)	0.37%
+ Depreciation	\$ 650,000	\$ 650,000	0.00%
Cash Flow	\$ 0	\$ 0	

Liquor

+ Revenue	\$ 2,293,300	\$ 2,130,500	7.64%
+ Special Assessments	\$ -	\$ -	
+ Reserves	\$ -	\$ -	
- Expenses	\$ (2,186,851)	\$ (2,015,419)	8.51%
- Capital Outlay	\$ (12,000)	\$ (5,000)	140.00%
- Debt Service	\$ -	\$ -	
- Transfer to General	\$ (100,000)	\$ (100,000)	0.00%
+ Depreciation	\$ 30,000	\$ 30,000	0.00%
Cash Flow	\$ 24,449	\$ 40,081	

* Electric Transmission Project moved from 2022 to 2023

**BUDGET
CITY OF WINDOM
2023 BUDGET YEAR**

REVENUE BUDGET

	<u>2023</u>	<u>2022</u>	<u>Change</u>
<u>General Fund</u>			
Local Government Aid	\$ 1,608,531	\$ 1,588,681	1.25%
Small Cities Assistance	\$ -	\$ -	0.00%
Fees, Fines and Permits	\$ 593,520	\$ 559,420	6.10%
Transfers from Enterprise & Arena Recapture	\$ 245,000	\$ 245,000	0.00%
Tax Levy (Operations)	\$ 627,833	\$ 534,395	17.48%
Tax Levy/ Reserves (Capital Outlay)	\$ 210,000	\$ 443,113	-52.61%
Bonds (Capital Outlay)		\$ 550,000	-100.00%
	\$ 3,284,884	\$ 3,920,609	-16.21%
<u>Special Revenue/Levy Funds</u>			
User Fees	\$ 1,395,804	\$ 1,320,737	5.68%
Federal/State Aids	\$ 160,346	\$ 119,000	34.74%
Tax Levy (Operations)	\$ 954,173	\$ 896,621	6.42%
Tax Levy (Capital Outlay)	\$ 17,500	\$ 17,500	0.00%
Grants/Donations (Capital Outlay)	\$ -	\$ -	0.00%
Ambulance Reserve Funds (Capital Outlay)	\$ -	\$ -	0.00%
	\$ 2,527,823	\$ 2,353,858	7.39%
<u>Enterprise Funds</u>			
User Fees	\$ 15,704,325	\$ 15,290,775	2.70%
Cost Sharing Fund	\$ 396,468	\$ 396,468	0.00%
Grants/Donations (Capital Outlay)	\$ -	\$ -	0.00%
Reserves used for Capital Projects (Electric)	\$ 3,707,972	\$ 2,467,823	0.00%
Special Assessments	\$ 1,544	\$ -	
	\$ 19,810,309	\$ 18,155,066	9.12%
<u>Debt Service</u>			
Special Assessments	\$ 207,122	\$ 213,089	-2.80%
Other Revenues - Hospital PILOT	\$ 10,000	\$ 10,000	0.00%
Interfund Transfers for Debt Service	\$ 97,896	\$ 461,381	-78.78%
Tax Levy - Bonded Projects	\$ 549,412	\$ 301,093	82.47%
Tax Levy - Intra-Fund Repayment		\$ 45,673	-100.00%
	\$ 864,430	\$ 1,031,235	-16.18%
<u>Special Projects</u>			
TIF Revenues & Revolving Loan Funds	\$ 890,328	\$ 1,081,905	-17.71%
Dilapidated Housing Program	\$ 20,000	\$ -	
	\$ 910,328	\$ 1,081,905	
Grand Total	\$ 27,397,774	\$ 26,542,673	3.22%

**BUDGET
CITY OF WINDOM
2023 BUDGET YEAR**

EXPENSE BUDGET

	<u>2023</u>	<u>2022</u>	<u>Change</u>	<u>Change</u>
<u>General Fund</u>				
Operational Expenses	\$ 3,074,884	\$ 2,900,249	6.02%	\$ 174,635
Capital Outlay	\$ 210,000	\$ 993,113	-78.85%	\$ (783,113)
Transfers for Fire Truck/SCBA	\$ -	\$ 27,247	-100.00%	\$ (27,247)
	<u>\$ 3,284,884</u>	<u>\$ 3,920,609</u>	<u>-16.21%</u>	<u>\$ (635,725)</u>
<u>Special Revenue/Levy Funds</u>				
Operational Expenses	\$ 2,122,167	\$ 1,894,888	11.99%	\$ 227,279
Capital Outlay	\$ 392,500	\$ 252,500	55.45%	\$ 140,000
Debt Service	\$ 73,434	\$ 74,784	-1.81%	\$ (1,350)
Depreciation	\$ 147,000	\$ 140,000	5.00%	\$ 7,000
	<u>\$ 2,735,101</u>	<u>\$ 2,362,172</u>	<u>15.79%</u>	<u>\$ 372,929</u>
<u>Enterprise Funds</u>				
Operational Expenses	\$ 11,555,333	\$ 11,481,007	0.65%	\$ 74,326
Capital Outlay	\$ 5,022,000	\$ 3,760,000	33.56%	\$ 1,262,000
Debt Service	\$ 2,094,961	\$ 2,229,550	-6.04%	\$ (134,589)
Transfers	\$ 300,750	\$ 300,000	0.25%	\$ 750
Depreciation	\$ 2,469,270	\$ 2,419,270	2.07%	\$ 50,000
	<u>\$ 21,442,314</u>	<u>\$ 20,189,827</u>	<u>6.20%</u>	<u>\$ 1,252,487</u>
<u>Debt Service</u>				
Bond/Loan Payments & Fees	\$ 1,084,299	\$ 1,026,284	5.65%	\$ 58,015
Tax Levy - Intra-Fund Repayment	\$ -	\$ 45,673	-100.00%	\$ (45,673)
	<u>\$ 1,084,299</u>	<u>\$ 1,071,957</u>	<u>1.15%</u>	<u>\$ 12,342</u>
<u>Special Projects</u>				
TIF Funds & Revolving Loan Funds	\$ 797,167	\$ 953,640	-16.41%	\$ (156,473)
Dilapidated Housing Program	\$ 37,500	\$ 17,500	0.00%	\$ 20,000
	<u>\$ 834,667</u>	<u>\$ 971,140</u>	<u>-14.05%</u>	<u>\$ (136,473)</u>
<u>Grand Total</u>	<u>\$ 29,381,264</u>	<u>\$ 28,515,704</u>	<u>3.04%</u>	<u>\$ 865,561</u>
Non-Cash Depreciation	\$ 2,616,270	\$ 2,559,270	2.23%	\$ 57,000
Total Net of Non-cash items	<u>\$ 26,764,994</u>	<u>\$ 25,956,434</u>	<u>3.12%</u>	<u>\$ 808,561</u>

**BUDGET
CITY OF WINDOM
2023 BUDGET YEAR
SPECIAL PROJECTS**

(Tax Increment Finance, Revolving Loan Funds and Other)

<u>Name</u>	<u>Revenue</u>	<u>Expense</u>
407 Dilapidated Housing Program	\$ 20,000	\$ 37,500
251 RBEG\Remick Revolving Loan	\$ -	\$ -
252 Small Cities Development Program	\$ 200	\$ 400
253 RiverBluff Estates	\$ -	\$ 2,100
254 North Industrial Park Project	\$ 23,071	\$ 40,888
255 EDA General RLF	\$ -	\$ 8,425
1-10 Runnings TIF (266)	\$ 46,674	\$ 44,507
1-12 Prime Pork, LLC. TIF (268)	\$ 320,623	\$ 302,711
1-13 River Bluff TIF (260)	\$ 38,000	\$ 6,000
1-17 NWIP TIF (273)	\$ -	\$ 17,476
1-18 AG Builders TIF (271)	\$ 14,000	\$ 13,555
1-19 NWIP II TIF (274)	\$ 249,760	\$ 173,425
1-20 New Vision TIF (276)	\$ 34,000	\$ 33,100
1-21 Tibodeau's Center (261)	\$ 90,000	\$ 85,000
1-22 Cemstone (277)	\$ 74,000	\$ 69,580
TOTAL	\$ 910,328	\$ 834,667

**BUDGET
CITY OF WINDOM
2023 BUDGET YEAR**

	<u>2023</u> <u>Levy</u> <u>Uses</u>	<u>Percent</u> <u>Of Levy</u>	<u>2022</u> <u>Levy</u> <u>Uses</u>
General Fund Operational	\$ 627,833	26.11%	\$ 534,395
General Fund Capital	\$ 210,000	8.73%	\$ 993,113
Less: Use of Reserves*	\$ -	0.00%	\$ (272,450)
CIP LGA Small Cities -seal coat Reserves*	\$ -	0.00%	\$ (77,244)
Bond Proceeds	\$ -	0.00%	\$ (550,000)
Dilapidated Housing Program	\$ 20,000	0.83%	\$ -
Special Revenue Fund Operational	\$ 954,173	39.68%	\$ 896,621
Special Revenue Fund Capital	<u>\$ 17,500</u>	<u>0.73%</u>	<u>\$ 17,500</u>
<i>Sub Total</i>	<i>\$ 1,829,506</i>		<i>\$ 1,541,935</i>
Tax Abatement	\$ 25,700	1.07%	\$ 15,000
Plus Debt Service	<u>\$ 549,412</u>	<u>22.85%</u>	<u>\$ 696,459</u>
Levy Total	\$ 2,404,618	100.00%	\$ 2,253,394

<i>2022 Levy Total</i>	<i>\$ 2,253,394</i>	<i>93.71%</i>
<i>City Operation & Capital Levy Addition</i>	<i>\$ 151,224</i>	<i>6.71%</i>
<i>Use of Reserve Funds</i>	<i>\$ -</i>	<i>0.00%</i>
2023 Levy Total	\$ 2,404,618	
 Total Levy Increase	 \$ 151,224	 6.71%

City of Windom, Minnesota
City of Windom -- Capital Improvement Plan
 2023 thru 2027

EXHIBIT B

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Administration								
Computer Replacement	ADMIN 002	1		3,200				3,200
Administration Total				3,200				3,200
Airport								
Zoning Update	AIRPORT 022	3		100,000				100,000
Land Acquisition - Runway Extension	AIRPORT 003	2					200,000	200,000
Instrument Landing Equipment	AIRPORT 005	1			150,000			150,000
Crosswind Runway Design	AIRPORT 007	2	150,000					150,000
Crosswind Runway Land Acquisition	AIRPORT 008	2		600,000				600,000
Runway Extension Environmental Reivew	AIRPORT 011	1				75,000		75,000
Crosswind Runway Construction	AIRPORT 012	1			2,000,000			2,000,000
New 4 Bay Hanger & Site Prep	AIRPORT 014	1		525,000				525,000
Unit 46A Replacement - Snow Plow	AIRPORT 015	1		130,000				130,000
Airport Total			150,000	1,355,000	2,150,000	75,000	200,000	3,930,000
Ambulance								
Unit 30 - Ambulance Replacement	AMB 011	1					235,000	235,000
Unit 29 - Ambulance Replacement	AMB 010	1				235,000		235,000
Unit 28 - Ambulance Replacement	AMB 007	1		250,000				250,000
Radio & Pager Equipment	AMB 006	1		125,000				125,000
Defibrulators	AMB 002	1		100,000				100,000
Unit 27 - Ambulance Replacement	AMB 005	1	225,000					225,000
Ambulance Total			225,000	475,000		235,000	235,000	1,170,000
Arena								
Livestock Building\Riding Rink	ARENA 011	3		200,000				200,000
Arena Total				200,000				200,000
Building\Zoning								
Blighted Homes Incentive Program	BUILD 005	2	20,000	20,000	20,000	20,000	20,000	100,000
Building\Zoning Total			20,000	20,000	20,000	20,000	20,000	100,000
City Hall								
Roof Replacement	CH 011	1	43,000					43,000
EDA\Building Office Windows	CH 010	2			7,500			7,500
Tuckpointing and Foundation Repair	CH 008	2		75,000	50,000			125,000
Window Replacement	CH 001	2			20,000			20,000
City Hall Total			43,000	75,000	77,500			195,500
Community Center								

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Outdoor - Grounds and Equipment	COMM 014	2	4,000					4,000
Dance Floor Replacement	COMM 002	3		20,000				20,000
Sound System	COMM 003	3			60,000			60,000
Stage	COMM 006	3			8,500			8,500
Equipment Replacement/Upgrades	COMM 007	1	12,000	15,000	15,000			42,000
Mechanical Systems	COMM 009	1	10,000	10,000	10,000			30,000
Garage Doors w/ Openers	COMM 011	2		9,800				9,800
Gym Renovation	COMM 012	2		85,000				85,000
Meeting Room Maintenance/Improvements	COMM 001	2		5,000				5,000
Community Center Total			26,000	144,800	93,500			264,300
EDA								
NWIP South 80 Addition Infrastructure	EDA 003	1			425,000			425,000
EDA Total					425,000			425,000
Electric								
Misc Equipment - Unidentified	ELE 004	3	40,000	40,000	40,000	40,000	40,000	200,000
Meter Replacement Program	ELE 011	1			500,000			500,000
Generation and Building	ELE 016	1	350,000	8,650,000				9,000,000
Transmission Line Reconstruction	ELE 023	1	3,500,000					3,500,000
Truck Shed/Shop Demolition	ELE 027	2	50,000					50,000
Power Plant Building - Exterior	ELE 028	2	100,000					100,000
Bucket Truck - Unit 320	ELE 030	1			250,000			250,000
Mini Excavator - Replacement	ELE 031	2	50,000					50,000
New Truck Shed/Shop	ELE 032	1	500,000					500,000
Distribution System Upgrades	ELE 001	1	350,000	350,000	350,000	350,000	350,000	1,750,000
Electric Total			4,940,000	9,040,000	1,140,000	390,000	390,000	15,900,000
Fire								
Wildland Truck - Unit 25	FIRE 013	1	75,000	50,000				125,000
First Response Truck - Unit 24	FIRE 005	3	230,000					230,000
Six Wheeler Replacement	FIRE 014	1	33,500					33,500
Rescue Boat Replacement	FIRE 015	2	15,000					15,000
Tanker Truck - Unit 26	FIRE 016	1				265,000		265,000
Engine/Pumper - Unit 23	FIRE 006	1			350,000			350,000
Fire Total			353,500	50,000	350,000	265,000		1,018,500
Library								
Computer Replacement	LIB 007	1	2,000	2,000				4,000
Library Remodel Project	LIB 008	2	5,000					5,000
Library Total			7,000	2,000				9,000
Liquor								
Landscaping	LIQUOR 012	3	5,000					5,000
Liquor Store - Construction/Expansion	LIQUOR 014	3	2,400,000					2,400,000
Computer Replacement	LIQUOR 015	1				3,500		3,500
Equipment Replacement Fund	LIQUOR 016	1	7,000	7,000	7,000	7,000	7,000	35,000
Liquor Total			2,412,000	7,000	7,000	10,500	7,000	2,443,500
Multiple Depts								
City-wide Network & Server Upgrades	MULTI 003	1			6,850	6,650		13,500

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Multiple Depts Total					6,850	6,650		13,500
Parks								
Windom Rec Area - Parking Lot & Trail Improvements	PARK 006	4	40,000					40,000
Tractor	PARK 024	2				60,000		60,000
Pick-up Truck	PARK 023	2	40,000					40,000
Kastle Kingdom	PARK 022	1	150,000					150,000
Island Park - New Shelter & Restrooms	PARK 019	1	142,500					142,500
Buildings CIP	PARK 021	2	10,000	5,000	5,000			20,000
Parks Total			382,500	5,000	5,000	60,000		452,500
Police								
Taser Replacement	POLICE 003	1			22,800			22,800
Computer Replacement - Mobile Units	POLICE 006	2			1,500			1,500
Bolo Wraps	POLICE 020	3		10,000				10,000
Police Total				10,000	24,300			34,300
Pool								
New or Renovated Pool	POOL 003	2		4,000,000				4,000,000
Pool Total				4,000,000				4,000,000
Streets								
Traffic Signal Lights	STR 025	1		250,000				250,000
Front-end Loader	STR 029	2			250,000			250,000
Front End Loader Snowplow	STR 030	1	25,000					25,000
Pick-Up Replacement	STR 028	2	40,000					40,000
Sno-Go Snow Blower Replacement	STR 013	1		140,000				140,000
Insect Sprayer Replacement	STR 012	2		14,000				14,000
Equipment Fund Reserve	STR 005	2	25,000	25,000	25,000			75,000
2024 Street Project	STR 019	1		3,000,000				3,000,000
Pick-up Replacement (Unit 40)	STR 009	1	40,000					40,000
Streets Total			130,000	3,429,000	275,000			3,834,000
Telecom								
Fiber Optic Splicing Trailer	TEL 035	2	18,500					18,500
Cottonwood Co Fiber - Jeffers Expansion	TEL 023	3			900,000			900,000
Transport Project - CO Fiber Trunk South	TEL 029	1	35,000					35,000
Cottonwood Co Fiber - Comfrey Expansion	TEL 033	3			1,500,000			1,500,000
Telecom Total			53,500		2,400,000			2,453,500
Wastewater								
Lift Station Improvements	SEWER 010	1	5,000	5,000	5,000	5,000	5,000	25,000
Interceptor/Collection System Improvements	SEWER 007	1	10,000	10,000	10,000	10,000	10,000	50,000
General Plant Improvement/Maintenance	SEWER 001	2	5,000	5,000	5,000	5,000	5,000	25,000
General Equipment	SEWER 006	3	20,000	20,000	20,000	20,000	20,000	100,000
Wastewater Total			40,000	40,000	40,000	40,000	40,000	200,000
Water								
Hydrants	WATER 008	2	5,000	5,000	5,000	5,000	5,000	25,000
Wells and Well Site	WATER 001	1	5,000	5,000	5,000	5,000	5,000	25,000

Department	Project #	Priority	2023	2024	2025	2026	2027	Total
Pumping Equipment	WATER 002	1	5,000	5,000	5,000	5,000	5,000	25,000
Filter Plant Improvements	WATER 004	1	10,000	10,000	10,000	10,000	10,000	50,000
Water Main Improvements	WATER 005	1	5,000	5,000	5,000	5,000	5,000	25,000
Water Total			30,000	30,000	30,000	30,000	30,000	150,000
GRAND TOTAL			8,812,500	18,886,000	7,044,150	1,132,150	922,000	36,796,800

**BUDGET
CITY OF WINDOM
2023 BUDGET YEAR
Debt Service Levy**

EXHIBIT C

	<u>2023</u>	<u>2022</u>	<u>Inc/Dec</u>
402 Capital - ESF Loan	\$ 57,090	\$ 59,573	\$ (2,483)
401 Street Shop - Loader & Sweeper Interfund Payment	\$ -	\$ 47,663	\$ (47,663)
401 Ice System Replacement Project (2018A)	\$ 73,434	\$ 79,232	\$ (5,798)
401 Streets- 3 Dump/Plow Trucks	\$ -	\$ -	\$ -
401 Fire- Pumper	\$ -	\$ -	\$ -
302 2005 Street Project (2012A Refi)	\$ -	\$ -	\$ -
303 2007 Street Project (2012A Refi)	\$ -	\$ 86,654	\$ (86,654)
305 2009 Street Project (2017C Refi)	\$ 82,737	\$ 50,627	\$ 32,110
306 2013 Street Project (2020D Refi)	\$ 93,233	\$ 94,598	\$ (1,365)
307 2017A Street Project	\$ 81,463	\$ 85,716	\$ (4,253)
308 2020 B&C Street Project	\$ 161,455	\$ 161,087	\$ 368
406 2013 Equip Bond - Fire Truck & SCBA	\$ -	\$ 31,309	\$ (31,309)
Total	\$ 549,412	\$ 696,459	\$ (147,047)

EXHIBIT D

General Fund Reserve Estimates

		<u>Available Funds</u>
2023 Budgeted Expense	\$ 4,046,557.26	
2021 Audited Reserve	\$ 2,846,064.00	70.33%
Less: Prior General Fund Commitments		
Proposed 2022 Budget use Reserves	\$ (111,000.00)	
Close out 302 4th Ave Improvment Bond	\$ (41,159.00)	
Estimate of Close-out 2007 & 2009 Street Improvement	\$ (285,000.00)	
Fund Remainder of 2022 Fire Truck purchase	\$ (117,000.00)	
Cul-de-sac from Reserves moved to 2023	\$ (161,450.00)	
Nuisance Abatement	\$ (10,000.00)	
	<u>\$ (725,609.00)</u>	
Remaining General Fund Reserve	\$ 2,120,455.00	52.40%
35% Required Minimum	\$ 1,416,295.04	\$ 704,159.96
40% Reserve Amount	\$ 1,618,622.90	\$ 501,832.10
45% Reserve Amount	\$ 1,820,950.77	\$ 299,504.23
50% Reserve Amount	\$ 2,023,278.63	\$ 97,176.37
60% Reserve Amount	\$ 2,427,934.35	\$ (307,479.35)

RESOLUTION #2022-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

A RESOLUTION ADOPTING PROPOSED PROPERTY TAX LEVY

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM,
COTTONWOOD COUNTY, MINNESOTA, AS FOLLOWS:**

1. That the following sums of money are hereby proposed to be levied for the current year, collectible in 2023, upon the taxable property in said City of Windom for the following purposes:

Levy Purpose	Levy After all Aids and Reserves
General	
Special Revenue	
Capital Outlay	
Debt Service	
PERA Rate Increase	
LGA Recapture	
TOTAL	\$2,404,618

BE IT FURTHER RESOLVED AS FOLLOWS:

1. The City Administrator/Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Cottonwood County, Minnesota.

Adopted this 20th day of September, 2022.

Dominic Jones, Mayor

Attest:

Steven Nasby, City Administrator

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Citywide Clean-up Ad Hoc Committee
DATE: September 13, 2022
RE: Debrief of 2022 Citywide Clean-up

On September 13th members of the Ad Hoc Committee met, including Council members Quade and Farag, Mike Johnson (Hometown Sanitation), Donna Stresemann (Cottonwood County Landfill), Denise Nichols and Steve Nasby (City staff). The purpose of this committee was to discuss the issues\concerns raised by vendors, citizens and staff.

Issues Identified

- Co-mingled items (eligible and non-eligible) and garbage placed for pick-up
- Electronic and appliance recycler is no longer doing curbside collection
- Lists of eligible and non-eligible items too long and not clear to the public
- Tag sales are an administrative burden, citizen concerns with tags lost, stolen or non-refundable
- Too many small items and\or bagged items that could be included with regular garbage collection
- Abuse of the clean-up event with excessive piles of items on the curb
- Placement on the curb happening well in advance of the event date (makes town look messy)
- Timing of the event (Spring or Fall)
- Costs going up and \$1\month fee the same since 2009

Ideas

- Have collection sites for dropping off items, but not curbside pick up (St. James)
- Tags for all eligible items (Worthington)
- More advertising, including social media, to inform the public
- Coordinate and encourage use of Cottonwood County electronics and appliance recycling events
- Minimum size guideline or bulky items only pick-up
- Limit number of items per household
- Single event (Spring or Fall) or have clean-up twice per year
- Combination of curbside pick-up and drop off collection sites

Recommendation to Council

Explore a combination of activities to provide services to citizens which include a curbside collection of bulky items (not fitting into garbage bins – maybe 3 foot x 3 foot minimum size) with or without a limit on number of items per household; and also provide two roll-off dumpster locations for residents to drop off small items. Recycling of electronics and appliances would be done through Cottonwood County at their scheduled events. Mattress pick-up will continue “as is” with tag sales and curbside collection by Cottonwood County.

The City’s contract with Hometown Sanitation ended in 2022. Hometown will work on an estimate of cost for the option to do curbside collection of bulky items and drop off sites for small items. They have 2023 available dates of May 20th and September 16th.

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: CITY COUNCIL
FROM: JIM HARTSHORN, INTERIM EDA DIRECTOR
CC MEETING DATE: SEPTEMBER 20, 2022
RE: CALL FOR PUBLIC HEARING – RESIDENTIAL TAX ABATEMENT
DEPT: EDA
CONTACT: Jim Hartshorn, Interim EDA Director, at 832-8661 or
jim.hartshorn@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding a request for tax abatement:

1. Adopt attached RESOLUTION setting the public hearing on an application for residential tax abatement.
-

Issue Summary/Background

Background: Minnesota Statutes gives authority to cities to grant an abatement of taxes imposed by the City if certain criteria are met. In December 2019, the City Council approved the updated Guidelines and renewal of the City's participation in the Cottonwood County Home Initiative Program for another 3-year period. The program provides for a five-year abatement of real estate taxes on the increased market value of the property generated by the construction of a new home, duplex, or multi-family building. The abatement commences on the first year of taxes payable on the full assessed value related to the new home. The abatement does not include the real estate taxes on the land.

Current Application: The EDA received a request for abatement of the City's real estate taxes on a proposed new home to be constructed on property at **1923 Bud Road**.

Pursuant to Minnesota Statutes, it is necessary to hold a public hearing on any proposed abatement of real estate taxes. Attached is a proposed Resolution calling for a public hearing to be held at the next City Council Meeting.

Fiscal Impact

There is no fiscal impact to the City to call for a public hearing on this application. If after the public hearing the City Council approves the requested abatement, the potential impact is as follows:

Based on an estimated value of \$210,000 and the 2022 tax rates, the estimated tax abatement for the City would be approximately \$1,507.37 per year. The total estimated tax abatement by the City of Windom for the five-year period is approximately \$7,536.85. (The market value for the project is only an estimate, since the new home has not yet been constructed. The tax rates will also change each year.)

Attachments

1. Resolution Calling for Public Hearing on Proposed Tax Abatement for New Residential Project.
2. Application Letter, 1 attachment, and Plat Map. (*Full Application will be provided in packet for 10-4-22 Meeting.*)

RESOLUTION #2022-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

CITY OF WINDOM

RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED TAX ABATEMENT FOR NEW RESIDENTIAL PROJECT

WHEREAS, Minnesota Statutes §469.1813 gives authority to the City of Windom to grant an abatement of taxes imposed by the City if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, on December 3, 2019, the City Council of the City of Windom adopted Resolution #2019-79 approving the updated Cottonwood County Home Initiative Guidelines (for 2020-2022 application period) and renewing the City's participation in the Cottonwood County Home Initiative Program; and

WHEREAS, Preferred Choice Homes, LLC ("Preferred Choice") is the owner of the following described real estate within Cottonwood County, Minnesota:

Parcel #: 25-320-1400

Address of Property: 1923 Bud Road, Windom, MN 56101

Legal Description of Property: Lot 4, Block 2 of Gove Acres Subdivision to the City of Windom, Cottonwood County, Minnesota; and

WHEREAS, Preferred Choice proposes to a construct a new home on this property; and

WHEREAS, Preferred Choice has requested tax abatement on this property pursuant to the Guidelines; and

WHEREAS, the abatement of taxes on the above-described parcel would be for the period of five (5) years commencing on the first year of taxes payable for the full assessed value related to the capital improvements as outlined in Cottonwood County Home Initiative Guidelines; and

WHEREAS, the estimated market value of the new home, submitted by the Applicant, is \$210,000; and

WHEREAS, based on the Estimated Market Value for the new home and based on 2022 tax rates, the estimated tax abatement for the City of Windom for this property would be

approximately \$1,507.37 per year. The total estimated tax abatement by the City of Windom for the five-year period is approximately \$7,536.85. (These figures were calculated using 2022 tax rates. The market value for the project is only an estimate, since the building has not yet been constructed. The tax rates will also change each year.)

WHEREAS, Minnesota Statutes require that a public hearing be held prior to the approval of the proposed tax abatement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Public Hearing. A public hearing to consider the proposed tax abatement, as set forth above, shall be held on Tuesday, October 4, 2022, in the Windom City Hall Council Chambers during the regular City Council Meeting which begins at 6:30 p.m.

2. Notice of Public Hearing. The City Administrator is authorized and directed to cause notice of the hearing to be published once in the official newspaper of the City at least ten (10) days prior to the date of hearing. The public hearing notice shall include a description of the property for which the abatement is being considered and the total estimated amount of the proposed tax abatement based on current information.

Adopted by the City Council this 20th day of September, 2022.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

September 12, 2022

To: Cottonwood County Home Initiative Administrator
c/o Jim Hartshorn, Interim EDA Executive Director
Economic Development Authority of Windom
444 Ninth Street
P. O. Box 38
Windom, MN 56101

Re: Request for Residential Tax Abatement – 1923 Bud Road, Windom, MN

Dear Jim:

We plan to construct a new single-family home on Lot 4, Block 2 in Gove Acres Subdivision in Windom. We are requesting residential tax abatement for the new home pursuant to the Cottonwood County Home Initiative Program. Our plans are to begin construction of the new home this year.

Our application includes:

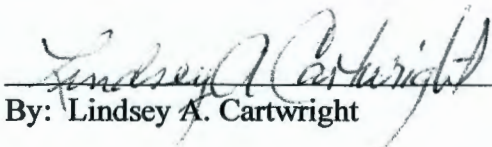
1. This letter requesting abatement;
2. Legal description, address, and Parcel ID No. of the property;
3. Aerial or plat map showing the lot lines of the property;
4. A site plan showing the proposed location and dimensions of the new home on the property;
5. Floor plans for the new home;
6. Estimated market value of the new home.

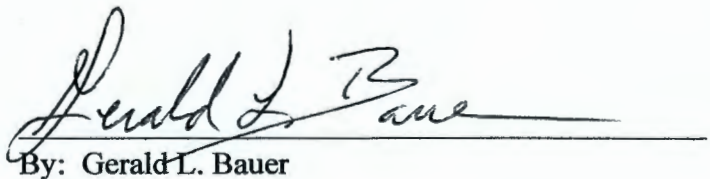
A copy of the Building Permit issued by the Windom Building & Zoning Office will be provided when available.

Should you have any questions or need additional information, please contact us.

Sincerely,

PREFERRED CHOICE HOMES, LLC


By: Lindsey A. Cartwright


By: Gerald L. Bauer

Applicant: Preferred Choice Homes, LLC

Mailing Address for Applicant: 247 Buckwheat Avenue, Windom, MN 56101

Contact Phone No(s): Cartwright - 507-830-1305; Bauer - 507-822-3700

Attachments

ATTACHMENT
to
COTTONWOOD COUNTY HOME INITIATIVE APPLICATION

Applicant: Preferred Choice Homes, LLC

Parcel ID No.: 25.320.1400

Address of the Property: 1923 Bud Road, Windom, Minnesota 56101

Legal Description of the Property: Lot 4, Block 2 of Gove Acres Subdivision to the City of Windom,
Cottonwood County, Minnesota.

Estimated Market Value of the New Home: \$210,000

U.S. Highway 71

